

Dakota County Board of Commissioners
Monday, June 5, 2017 at 3:02 p.m.
County Board Meeting Room, First Floor
Dakota County Courthouse, Dakota City, Nebraska

Chair Love called the Board of Commissioners meeting to order at 3:02 p.m. with the Pledge of Allegiance. Roll Call was taken: Love, Gomez, K. Rohde, Hohenstein and B. Rohde were present. Absent: None. Also present were Kim Watson, County Attorney and Joan Spencer, County Clerk, acting as secretary. Chair noted the location of the Open Meetings Act.

The agenda for the meeting was as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.

1. **CONSENT AGENDA** *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
 - a. Approval of the previous minutes – May 22, 2017
 - b. Approval of payroll claims
 - c. Approval of accounts payable claims if applicable
2. **NEW BUSINESS**
 - a. 3:05 p.m. Open and award sealed bids for the construction of bridge project—Hubbard Southwest for Dakota County, Nebraska. The County reserves the right to waive informalities and irregularities and to make awards on bids which furnish the materials and construction that will, in their opinion, serve the best interests of the County, and also reserves the right to reject any and/or all bids.
 - b. 3:10 p.m. Public Hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to amending the Minority Health Grant Fund 2504 for the purpose of increasing the budget expenditure by \$140,000 to allow unanticipated grant funding to be expended.
 - c. Approve Resolution 17C-008 to appropriate authority to expend additional unanticipated grant funds in the amount of \$140,000 for Minority Health Grant Fund 2504.
 - d. Closed Session: Dave Schaar, Riverside Technologies, Inc. to present the companies IT analysis findings.
 - e. Approve a managed services agreement with Riverside Technologies, Inc. (RTI)
 - f. Noel & Sophie Vargas, requesting approval for rodeo events to be held in 2017 at the old Crystal Lake area Section 36, Township 29N, Range 8E.
3. **MISCELLANEOUS**
 - a. Fred Kellogg, Highway Superintendent – Road Report
 - b. Sheriff Kleinberg – Jail Report
 - c. Tiffany Hansen, Health Department Director – Quarterly Report
 - d. Approve Chair to sign an Inter-Governmental Agreement Amendment between the Nebraska Department of Environmental Quality and Dakota County regarding implementation of the Storm Water Plan Program. The amount of 2016 SWMP program grant funds awarded shall be increased by \$3,251 from \$3,656 for a total of \$6,907.
 - e. Approve a Referee Coordinator Agreement with Tax Valuation, Inc. to hear protests filed for the 2017 tax year.
 - f. Discussion regarding bulk mail savings by combining mail with all offices at the courthouse.
 - g. Approve changes to the County Employee Handbook as recommended by the Handbook Committee regarding clarification in Emergency Closing verbiage and changing 'shall' to 'may' in the Holidays Recognized section.
4. **COMMISSIONER COMMITTEE REPORTS**
5. **MAIL AND/OR EMERGENCY BUSINESS**
6. **PUBLIC COMMENT**
7. **ADJOURNMENT**

Chair Love called for approval of the consent agenda: (1) approval of the previous minutes – May 22, 2017; (2) approval of payroll claims, and (3) approval of accounts payable claims if applicable. Commissioner Gomez moved, seconded by Commissioner B. Rohde, to approve the consent agenda. ROLL CALL VOTE: Gomez- yes, K. Rohde- yes, Hohenstein- yes, B. Rohde- yes, Love- yes. UNANIMOUS MOTION CARRIED.

Payroll Claims: General Fund Employer: Gross Salaries-\$156,472.77; Net Pay-\$107,407.07; Retirement-\$10,932.16; FICA-\$9,408.51; Medicare-\$2,200.41; Health Plan-\$19,380.00; Dental Plan-\$907.90; Life Insurance-\$205.79; Antonio

Gomez-\$1,079.86; Martin Hohenstein-\$1,079.86; Scott Love-\$926.01; Kevin Rohde-\$879.86; William Rohde-\$879.86; Cherie Conley-\$1,463.72; Laura Salinas-\$1,240.00; Joan Spencer-\$2,187.59; Kathy Abbe-\$1,009.60; Marisol Curiel-\$1,145.60; Stephanie Gatzemeyer-\$1,138.40; Robert Giese-\$2,187.59; Jalissa Hattig-\$959.31; Jolene Heinemann-\$1,435.88; Alondra Perez-\$936.32; Debera Benton-\$1,081.60; Christy Abts-\$1,508.49; Jeff Curry-\$2,187.59; Rita Deichert-\$534.80; Joseph O'Neil-\$250.00; Phyllis Obermeyer-\$2,187.59; Cheryl Perkins-\$1,421.94; Louvontree Hunter-\$2,685.96; Debra Jensen-\$1,444.80; Katherine Wiltgen-\$1,140.00; Chance Engel-\$1,638.00; Laura Salinas-\$372.00; Tammy Dunn-Peterson-\$1,143.22; Briggs, Russell-\$194.40; Sergio Castillo-\$2,869.36; Timothy Decker-\$2,713.70; Brian Ellinger-\$2,123.20; Penny Epting-\$2,742.18; Brian Fernau-\$2,171.70; Brent Gilster-\$2,986.90; Martin Guerrero-\$2,797.82; Zachary Hanish-\$2,026.64; Richard Hansen-\$2,931.75; Melvin Harrison III-\$2,832.79; Jason James-\$2,911.60; Douglas Johnson-\$2,185.65; Kimberly Johnson-\$817.85; Jared Junge-\$2,712.78; Christopher Kleinberg-\$2,386.37; Jaleesa Nelson-\$960.00; Kevin Rohde-\$2,020.00; Samantha Hargrave-\$1,826.00; Katie Lehmann-\$1,120.00; Lisa Olsen-\$1,280.00; Debra Schmiedt-\$3,100.00; Kimberly Watson-\$3,415.70; Melinda Wicks-\$1,961.54; Jacob Acero-\$1,998.04; Shaun Bird-\$1,898.99; Thomas Boyd-\$1,479.44; Rebecca Broer-\$1,581.60; Kacie Brown-\$1,821.88; Elisabet DeRoin-\$2,142.63; Jesse Doelle-\$1,482.40; Joseph Erickson Jr.-\$1,815.88; Nathaniel Eriksen-\$1,800.88; Tyler Fulkerth-\$1,818.72; Kara Groetken-\$1,855.32; Alma Gunderson-\$1,581.72; Hammer, Todd-\$2,475.70; Deanna Haukap-\$1,890.12; Adam Hough-\$1,870.63; Stephanie Jensen-\$1,856.38; Michelle Jones-\$1,874.76; Brenda Kelly-\$1,579.20; Mark Nelson-\$1,661.87; Gregory Nyhof-\$2,015.93; Kimberly Peterson-\$1,878.59; Michele Rohde-\$1,120.00; Jennifer Svendsen-\$1,949.92; Taylor Tadlock-\$1,759.26; Robert Tarno-\$1,877.38; Danielle Thibodeau-\$1,817.36; Ashly Verzani-\$1,227.96; Randy Walsh-\$2,841.38; Jewel Williams-\$1,637.56; Cara Wood-\$1,494.40; Deanna Beckman-\$1,847.00; Jolene Gubbels-\$1,305.60; Fred Kellogg-\$375.00; Leon Pies-\$1,491.20; Theresa Grove-\$1,836.00; Tiffany Hansen-\$2,307.69; Bonnie Kahler-\$883.79; Natasha Ritchison-\$960.00; Yesica Saldana Cisneros-\$195.62; Willard Johnston-\$1,931.59; **General Fund Employee:** Federal Tax-\$16,670.62; State Tax-\$5,588.63; FICA-\$11,608.92; Medicare-\$2,200.41; Retirement-\$7,434.52; Health Plan-\$2,150.00; Dental Plan-\$567.00; Colonial Health-\$419.68; Sheriff Union Dues-\$480.00; Colonial Life/Disability-\$116.90; Deferred Comp-\$1,891.68; Garnishments-\$456.01; Flex Plan Medical-\$1,095.58; Flex Plan Dependent Care-\$125.00; VSP Vision-\$404.82; Legal Shield-\$56.34; **Road Fund Employer:** Gross Salaries-\$16,792.55; Net Pay-\$11,404.94; Retirement-\$1,133.52; FICA-\$1,004.71; Medicare-\$234.97; Health Plan-\$2,612.50; Dental Plan-\$119.46; Life Insurance-\$28.05; Brent Byroad-\$1,590.60; Kevin Chambers-\$1,465.60; Ryan Chambers-\$1,465.60; Robert Hacker-\$1,489.60; Lance Jacobsen-\$1,465.60; Scott Jorgenson-\$1,465.60; Fred Kellogg-\$1,948.55; David Kneifl-\$1,465.60; Kimon Litras-\$1,513.60; Dean Pallas-\$1,477.60; Matthew Roost-\$1,465.60; **Road Fund Employee:** Federal Tax-\$1,744.23; State Tax-\$543.00; FICA-\$1,239.68; Medicare-\$234.97; Retirement-\$755.64; Health Plan-\$400.00; Dental Plan-\$84.00; Colonial Health-\$65.66; Garnishments-\$222.47; Flex Plan Medical-\$25.00; Road Union Dues-\$225.00; VSP Vision-\$55.01; Legal Shield-\$27.92; **Health Planning Grant Employer:** Gross Salaries-\$1,148.00; Net Pay-\$902.90; Retirement-\$77.49; FICA-\$71.18; Medicare-\$16.65; Health Plan-\$237.50; Dental Plan-\$10.86; Life Insurance-\$2.55; Jennifer Ankerstjerne-\$1,148.00; **Health Planning Grant Employee:** Federal Tax-\$60.79; State Tax-\$27.87; FICA-\$87.83; Medicare-\$16.65; Retirement-\$51.66; **Minority Health Grant Employer:** Gross Salaries-\$936.74; Net Pay-\$779.04; Retirement-\$53.24; FICA-\$57.78; Medicare-\$13.52; Health Plan-\$237.50; Dental Plan-\$10.86; Life Insurance-\$2.55; Ibrahim, Mohamud-\$148.07; Yesica Saldana Cisneros-\$788.67; **Minority Health Grant Employee:** Federal Tax-\$31.24; State Tax-\$14.94; FICA-\$71.30; Medicare-\$13.52; Retirement-\$35.49; VSP Vision-\$4.73; **Juvenile Services Aid Employer:** Gross Salaries-\$1,140.00; Net Pay-\$625.36; Retirement-\$76.95; FICA-\$47.68; Medicare-\$11.15; Health Plan-\$237.50; Dental Plan-\$10.86; Life Insurance-\$2.55; Sarah Anderson Deck-\$1,140.00; **Juvenile Services Aid Employee:** Federal Tax-\$22.92; State Tax-\$10.59; FICA-\$58.83; Medicare-\$11.15; Retirement-\$51.30; Health Plan-\$350.00; Dental Plan-\$21.00;

Brian McDonald, JEO, requested the Board wait until 3:15 p.m. to open sealed bids for Hubbard SW bridge project.

Fred Kellogg, Highway Superintendent, presented the Road Maintenance Report for May 21 to June 3, 2017. Total road maintenance- 375.5 hours; project Lynch Avenue- 113 hours; gravel hauling- 122 hours; 1,945.71 tons of gravel hauled; signs/barricading- 2 hours and 1 road concern for grading.

Sheriff Kleinberg presented the Jail Report for May, 2017.

May (Average per day):

County Inmates	Federal Inmates	Juveniles	Total-In-House
88	7	.35	95

2017 Calendar (Average per day):

County Inmates	Federal Inmates	Juveniles	Total-In-House
96	8	.22	104

2016-2017 Fiscal (Average per day):

County Inmates	Federal Inmates	Juveniles	Total-In-House
104	6	0.69	110

Federal Income

Feb Marshal:	\$7,648.56	Fiscal Marshals:	\$117,158.68
Feb ICE:	\$5,135.00	Fiscal ICE:	\$30,680.00
Feb BIA/OMMS:	\$1,105.00	Fiscal BIA/OMMS:	\$4,095.00
Feb Federal:	\$13,888.56	Fiscal Federal:	\$151,933.68

2017 Calendar Federal: \$82,736.66

May County Contracts: \$6,545.00 Fiscal County Contracts 2016-17: \$19,835.00

Cost Per Inmate Per Day:

<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
54.18	64.18	68.96	57.86	52.99							

The jail spent \$158,294.95 for the month of May.

The jail is currently at 91% of the total estimated yearly budget or 0% over budget for the fiscal year. The jail was at 78% of the total estimated yearly budget in May, 2016.

The jail spent \$34,631.06 more than allotted for May which was 18% under budget for the month.

May Bookings

DCSO:	39	DAKOTA COUNTY:	40
SSCPD:	37	OTHER NE:	37
NSP:	6	SIOUX CITY:	26
COUNTY COURT:	3	OTHER IA:	11
FED:	25	OTHER STATES:	4
OTHER:	<u>8</u>	HOMELESS:	<u>0</u>
TOTAL:	118	TOTAL:	118

Tiffany Hansen, Health Department Director, gave the Health Department Quarterly Report for 3rd Quarter 2016-2017. The budget is 69% expended. The BT/Bioterrorism Grant has a projected reimbursement of \$11,000. Jen has been working with Tyson on a public health emergency plan and also planning for an upcoming Volunteer meeting. Immunization quarterly reports have been submitted. The Health Department vaccinated 232 children with 710 vaccines; issued 208 recall letters to those 0-2 years old and 428 to those 11-13 years old. The new Meningitis B vaccination (Bexsero) was introduced and given to those 16 & 18 years old. The West Nile grant is starting a new cycle and the Health Department is hoping to have containers out at all the local ball fields this year with mosquito wipes and dunks which are also available at the Health Department and local veterinarian offices. The Minority Health grant is submitting \$15,000 for reimbursement. The Minority Health grant application for 2017-2019 has been approved. 70 Radon kits were handed out this season. The Health Hub grant distributed 54 FOB kits for colorectal cancer screening. Health Hub grant quarterly reimbursement is estimated at \$8,000. The Health Department attends numerous events doing screenings and promoting the program—Multi-Cultural Fair, Mercy's Women's Night Out, Heartland Golf Scramble and local businesses.

Brian McDonald, JEO Consulting Group, Inc., opened the bids for the Hubbard Southwest bridge project, Dakota County. (1) Simon Contractors \$439,440 – start date 10/15/17; (2) Theisen Construction, Inc. \$397,405.58 – start date 10/15/17; (3) Dixon Construction Co. \$369,398 – start date 10/3/17; (4) Graves Construction Co., Inc. \$514,915 – start date 10/2017; (5) Kea Construction LLC \$461,704 – start date 11/6/17. Commissioner B. Rohde approved, seconded by Commissioner Hohenstein, to award the bid to apparent low bidder Dixon Construction Co. at \$369,398 pending review of the numbers by JEO. ROLL CALL VOTE: K. Rohde- yes, Hohenstein- yes, B. Rohde- yes, Love- yes, Gomez- yes. UNANIMOUS MOTION CARRIED.

At 3:22 p.m. Chair Love opened the public hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to amending the Minority Health Grant Fund 2504 to increase the budget expenditure by \$140,000 to allow unanticipated grant funding to be expended. There were no comments made on the budget amendment. Chair Love closed the hearing at 3:24 p.m.

Commissioner Gomez moved, seconded by Commissioner B. Rohde, to approve Resolution 17C-008 to appropriate authority to expend additional grant funds for Minority Health Grant Fund 2504 by \$140,000. ROLL CALL VOTE: Hohenstein- yes, B. Rohde- yes, Love- yes, Gomez- yes, K. Rohde- yes. UNANIMOUS MOTION CARRIED.

RESOLUTION 17C-008

RESOLUTION TO APPROPRIATE AUTHORITY TO EXPEND
ADDITIONAL GRANT FUNDS FOR OVER-EXPENDED BUDGET

WHEREAS, the budget of the Minority Health Grant Fund 2504 will exceed its budget with the payment of the submitted June, 2017, payroll and accounts payable claims; and,

WHEREAS, an emergency exists; and,

WHEREAS, unanticipated additional grant funding was awarded.

BE IT THEREFORE RESOLVED, that the Dakota County Board of Commissioners hereby authorize the awarded grant monies of \$140,000 be added to the budget authority of the Minority Health Grant Fund 2504 and thus allow the expenditure of said awarded grant monies.

BE IT FURTHER RESOLVED, that the Minority Health Grant Fund 2504 be increased by \$140,000 from \$91,455.49 to \$231,455.49.

Passed and adopted this 5th day of June, 2017.

Chair Love stated the Board would go into closed session for the purpose of discussing RTI's analysis findings regarding the County's internet technology system. Chair Love state the closed session is to protect the county's sensitive IT information. Commissioner B. Rohde moved, seconded by Commissioner Gomez, to convene in closed session. ROLL CALL VOTE: B. Rohde- yes, Love- yes, Gomez- yes, K. Rohde- yes, Hohenstein- yes. UNANIMOUS MOTION CARRIED at 3:26 p.m. Chair Love stated the closed session is to protect the county's sensitive IT information and security.

Commissioner Gomez moved, seconded by Commissioner Hohenstein, to reconvene in open session. ROLL CALL VOTE: Love- yes, Gomez- yes, K. Rohde- yes, Hohenstein- yes, B. Rohde- yes. UNANIMOUS MOTION CARRIED at 3:52 p.m.

Commissioner B. Rohde moved, seconded by Commissioner Gomez, to approve a managed service agreement for Dakota County's internet technology with Riverside Technologies, Inc. for one year. ROLL CALL VOTE: Gomez- yes, K. Rohde- yes, Hohenstein- yes, B. Rohde- yes, Love- yes. UNANIMOUS MOTION CARRIED.

Noel and Sophie Vargas, requested approval for a Special Designated Liquor License (El Paraiso Dorado Inc.) for rodeo events for the dates in 2017 of July 2 (rain date July 1), July 29, August 19, September 2, September 24 and October 7 all at the time of 2:00 to 11:00 p.m. at the event location of 152nd Street and Crystal Lake area Section 36. Nebraska Liquor License Commission Form #200 and Form #109 were submitted for chair to sign. Commissioner Gomez moved, seconded by Commissioner B. Rohde, to approve the Special Designated Liquor License Local Recommendation Forms submitted for El Paraiso Dorado Inc. by Noel and Sophie Vargas for the rodeo events held July 2(July 1 rain date), July 29, August 19, September 2, September 24 and October 7 and for chair to sign NLCC Form #200. ROLL CALL VOTE: K. Rohde- yes, Hohenstein- yes, B. Rohde- yes, Love- yes, Gomez- yes. UNANIMOUS MOTION CARRIED.

Commissioner Love moved, seconded by Commissioner Gomez, to approve chair to sign an Inter-Governmental Agreement Amendment between the Nebraska Department of Environmental Quality and Dakota County regarding implementation of the Storm Water Plan Program to increase funds by \$3,251 from \$3,656 for a total of \$6,907. ROLL CALL VOTE: Hohenstein- yes, B. Rohde- yes, Love- yes, Gomez- yes, K. Rohde- yes. UNANIMOUS MOTION CARRIED.

Commissioner B. Rohde moved, seconded by Commissioner K. Rohde, to approve the Referee Coordinator Agreement with Tax Valuation, Inc. to hear protests filed for the 2017 tax year. ROLL CALL VOTE: B. Rohde- yes, Love- yes, Gomez-yes, K. Rohde- yes, Hohenstein- yes. UNANIMOUS MOTION CARRIED.

The Board encouraged the offices to take advantage of the bulk mail savings (large mailing of 500 plus envelopes).

Chair Love moved, seconded by Commissioner B. Rohde, to approve the Handbook changes regarding clarification in the Emergency Closing verbiage and changing 'shall' to 'may' in the Holidays Recognized section. ROLL CALL VOTE: Love- yes, Gomez- yes, K. Rohde- yes, Hohenstein- yes, B. Rohde- yes. UNANIMOUS MOTION CARRIED.

Committee Reports: Commissioner B. Rohde stated the Safety Committee updated their Evacuation Plan on how to respond if an Active Shooter is in the building.

Public Comment. Ron Hartnett asked if the courthouse was going to be closing on Friday's. Chair Love said no.

Chair Love adjourned the Board of Commissioners meeting of June 5, 2017 at 4:14 p.m.

Dakota County Board of Commissioners

Scott Love, Chair

Date signed

Joan Spencer, County Clerk

Date

Date entered in book