

**Dakota County Board of Commissioners**  
Monday, January 14, 2019, at 3:02 p.m.  
County Board Meeting Room, First Floor  
Dakota County Courthouse, Dakota City, Nebraska

County Clerk Spencer called the Board of Commissioners meeting to order at 3:22 p.m. Roll Call was taken: Commissioners Hohenstein, Gomez, Rohde, Gill, Albenesius were present. Absent: None. Chair pro-tem Spencer noted the location of the Open Meetings Act.

The agenda for the meeting was as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.*

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. RE-ORGANIZATION
  - a. Nominations for Chairperson §23-156
  - b. Nominations for Vice-Chair
3. CONSENT AGENDA. *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
  - a. Approval of the previous minutes – December 31, 2018
  - b. Approval of payroll claims
  - c. Approval of accounts payable claims if applicable
  - d. Renew Pop Machine Agreement between Dakota County Employee Association and the Dakota County Board of Commissioners.
  - e. Approval to designate the following banks as depositories for Dakota County with the maximum deposit being governed by securities pledged by each institution: First Community Bank, Homer; F&M Bank, South Sioux City; First Nebraska Bank, Valley, BankFirst Bank, South Sioux City and Siouxland Bank, South Sioux City.
  - f. Approval of the date and time of regular Commissioner meetings as bi-weekly starting from today; start time as 3:02 p.m. with meetings to be held on Monday, or Tuesday if Monday falls on a holiday. Chair reserves the right to make exception for an unforeseen circumstance.
  - g. Approval and establishment of the following dates for County Holidays in 2019:\*

Jan. 1, 2019 – New Year’s Day	Nov. 11, 2019 – Veterans Day
Jan. 21, 2019 – Martin Luther King Jr. Day	Nov. 28, 2019 – Thanksgiving Day
Feb. 18, 2019 – President’s Day	Nov. 29, 2019 – Day after Thanksgiving
May 27, 2019 – Memorial Day	Dec 24, 2019 – ½ day Christmas Eve
July 4, 2019 – Independence Day	Dec. 25, 2019 – Christmas Day
Sept. 2, 2019 – Labor Day	3 personal days + birthday in birthday month (4 days)

\*non-bargaining employees
  - h. Approval and designation of the *Dakota County Star* as the legal newspaper of the County for 2019.
  - i. Approval of posting the Board’s agenda on County website [www.dakotacountyne.org](http://www.dakotacountyne.org)
  - j. Approval and designation of County Government Day as Wednesday, October 9, 2019.
  - k. Approval of the Dakota County Burial Policy as revised January 30, 2017.
  - l. Approval of the following Department Head Appointments:
    - Willard Johnston, Veterans Service Officer
    - Fred Kellogg, Highway Superintendent and Director of Roads
    - Deanna Hagberg, Emergency Management Director
    - Tiffany Hansen, Health Department Director
    - Tim Lamprecht, County Surveyor, to a 4-year term expiring Jan, 2023
    - Matt Roost, part-time Weed Superintendent
4. NEW BUSINESS
  - a. Fred Kellogg Highway Superintendent, requesting Board approve Resolution 19C-001 Certificate of Completion for the installation of Advance Railroad Warning Signs project HRRR-STWD(116).
5. MISCELLANEOUS
  - a. Fred Kellogg, Highway Superintendent - Road Report
  - b. Sheriff Kleinberg to present the Jail Report.
  - c. Robert Giese, County Treasurer, requesting Board certify and authorize County Account information and Local Depository Account information to the Nebraska Public Agency Investment Trust (NPAIT) and to Union Bank and Trust Company as NPAIT administrator.

- d. Matt Roost, Weed Superintendent – present Weed Report and request board approval for chair to sign report.

- e. Board Chair to make appointments for members/employees/public to serve on the following boards and working committees:

Advisors to Various Boards:

- ❖ Area Agency for Aged Advisory Board (3-yr term to 2022) – Lois Daniels
- ❖ Area Agency of Aging Governing Board
- ❖ County Health Board
- ❖ Dakota County Public Safety Services Agency Governing Board
- ❖ NE Nebraska Community Action Partnership
- ❖ NE Nebraska Joint Housing Authority
- ❖ Planning & Zoning
- ❖ Region IV Mental Health Board
- ❖ Northstar (formerly Region IV Developmental Disabilities)
- ❖ RC&D (Nebraska Loess Hills Resource Conservation & Development Council)
- ❖ SIMPCO

Member of Working Committee:

- ❖ Americans with Disabilities Act (ADA)
- ❖ Civil Defense (LEPC, PEP)
- ❖ Dakota Connections
- ❖ Dakota County Economic Development
- ❖ Economic Development
- ❖ Emergency Closings
- ❖ Finance/Budget
- ❖ Highway 35 Committee
- ❖ KNNB (Keep Northeast Nebraska Beautiful)
- ❖ LEC (Law Enforcement Center)
  - County Representative on the Joint Law Enforcement Center Board
- ❖ Legislative
- ❖ Merit Commission
- ❖ Personnel/Policies
- ❖ Press Committee
- ❖ Property/Space Utilization
- ❖ Road Committee
- ❖ Safety
- ❖ Storm Water Advisory Board
- ❖ Transportation
- ❖ Veterans Oversight Committee

- f. County Board shall make quarterly visit to county jail. §47-109

6. COMMISSIONER COMMITTEE REPORTS
7. MAIL AND/OR EMERGENCY BUSINESS
8. ADJOURNMENT

Commissioner Gomez moved, seconded by Commissioner Albenesius, to nominate Commissioner Hohenstein for Chair and that nominations cease and a unanimous ballot be cast. ROLL CALL VOTE: Gomez- yes, Rohde- yes, Albenesius- yes, Gill- yes, Hohenstein- yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein moved, seconded by Commissioner Rohde, to nominate Commissioner Gomez as Vice-Chair. ROLL CALL VOTE: Rohde- yes, Gill- yes, Albenesius- yes, Hohenstein- yes, Gomez- yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein called for Public Comment. There was none.

Chair Hohenstein called for approval of the consent agenda: (a) Approval of the previous minutes – December 31, 2018, (b) Approval of payroll claims, (c) Approval of accounts payable claims if applicable, (d) Renew Pop Machine Agreement between Dakota County Employee Association and the Dakota County Board of Commissioners, (e) Approval to designate the following banks as depositories for Dakota County with the maximum deposit being governed by securities pledged by each institution: First Community Bank, Homer; F&M Bank, South Sioux City; First Nebraska Bank, Valley, BankFirst Bank, South Sioux City and Siouxland Bank, South Sioux City, (f) Approval of the date and time of regular Commissioner meetings as bi-weekly starting from today; start time as 3:02 p.m. with meetings to be held on Monday, or Tuesday if Monday falls on a holiday. Chair reserves the right to make exception for an unforeseen circumstance. (g) Approval and establishment of the following dates for County Holidays in 2019:\* Jan. 1, 2019 – New Year’s Day; Jan. 21, 2019 - Martin Luther King Jr. Day; Feb. 18, 2019 - President’s Day; May 27, 2019 - Memorial Day; July 4, 2019 – Independence Day; Sept. 2, 2019 - Labor Day; Nov. 11, 2019 – Veterans Day; Nov. 28, 2019 - Thanksgiving Day; Nov. 29, 2019 – Day after Thanksgiving; Dec 24, 2019 – ½ day Christmas Eve; Dec. 25, 2019 – Christmas Day; 3 personal days + birthday in birthday month (4 days) - \*non-bargaining employees, (h) Approval and designation of the *Dakota County Star* as the legal newspaper of the County for 2019, (i) Approval of posting the Board’s agenda on County website [www.dakotacountyne.org](http://www.dakotacountyne.org); (j) Approval and designation of County Government Day as Wednesday, October 9, 2019; (k)

Approval of the Dakota County Burial Policy as revised January 30, 2017; (I) Approval of the following Department Head Appointments: Willard Johnston, Veterans Service Officer; Fred Kellogg, Highway Superintendent and Director of Roads; Deanna Hagberg, Emergency Management Director; Tiffany Hansen, Health Department Director; Tim Lamprecht, County Surveyor, to a 4-year term expiring Jan, 2023, and Matt Roost, part-time Weed Superintendent. Commissioner Gill moved, seconded by Commissioner Rohde, to approve the consent agenda with the exception of item #. ROLL CALL VOTE: Gill- yes, Albenesius- Hohenstein- yes, Gomez- yes, Rohde- yes. UNANIMOUS MOTION CARRIED.

**Payroll: General Fund Employer: General Fund Employer:** Gross Salaries-\$158,391.74; Net Pay-\$110,959.20; Total Retirement-\$11,027.77; Total FICA-\$11,681.61; Health Plan-\$22,600.00; Dental Plan-\$901.38; Life Insurance-\$199.55; Larry Albenesius-\$1,097.45; Janet Gill-\$1,097.45; Antonio Gomez-\$1,097.45; Martin Hohenstein-\$1,189.75; Kevin Rohde-\$897.45; Cherie Conley-\$1,492.99; Leticia Olague De Vargas-\$1,268.00; Joan Spencer-\$2,231.35; Kathy Abbe-\$1,037.60; Stephanie Gatzemeyer-\$1,166.40; Robert Giese-\$2,231.35; Jalissa Hattig-\$1,061.60; Jolene Heinemann-\$1,490.40; Brenda Landaverde-\$900.00; Samantha Mitchell-\$1,000.00; Debera Benton-\$1,109.60; Christy Abts-\$1,538.66; Jeff Curry-\$2,231.35; Courtney Lane-\$864.00; Melissa Steecker-\$864.00; Joseph O'Neil-\$250.00; Phyllis Obermeyer-\$2,231.35; Katherine Wiltgen-\$1,450.37; Trevor Brass-\$1,807.69; Louvontree Hunter-\$2,739.68; Debra Jensen-\$1,472.80; Asia Lahn-\$1,008.00; Kevin Hansen-\$1,778.38; Tammy Dunn-Peterson-\$1,529.08; Sergio Castillo-\$2,430.51; Timothy Decker-\$2,896.99; Brian Ellinger-\$2,231.22; Brian Fernau-\$2,571.91; Brent Gilster-\$2,446.30; Martin Guerrero-\$2,112.35; Zachary Hanish-\$1,918.40; Richard Hansen-\$2,417.80; Melvin Harrison III-\$2,582.66; Jason James-\$2,112.00; Douglas Johnson-\$2,229.36; Kimberly Johnson-\$657.13; Jared Junge-\$2,498.32; Jaime Keatts-\$119.00; Christopher Kleinberg-\$2,434.10; Kevin Rohde-\$2,613.68; Mardi Schnee-\$1,040.00; Penny Wendte-\$2,683.64; Katie Lehmann-\$1,148.00; Sheyanne Lozano-\$768.00; Erick Martin-\$1,673.08; Debra Schmiedt-\$3,162.00; Kimberly Watson-\$3,484.02; Lisa Wentworth-\$1,308.00; Melinda Wicks-\$2,076.92; Jacob Acero-\$1,611.71; Shaun Bird-\$1,575.00; Rebecca Broer-\$1,612.00; Kacie Brown-\$1,800.00; Michael Cliff-\$1,702.80; Elisabet DeRoin-\$1,587.60; Jesse Doelle-\$1,512.00; Nathaniel Eriksen-\$2,091.96; Geoffry Fay-\$1,591.70; Tyler Fulkerth-\$1,929.90; Jonathan Gray-\$1,612.70; Kara Groetken-\$1,908.90; Alma Gunderson-\$1,625.40; Todd Hammer-\$2,192.03; Deanna Haukap-\$1,828.80; Adam Hough-\$2,062.43; Brenda Irwin-\$1,598.40; Stephanie Jensen-\$1,587.60; Thelma Lawrence-\$1,811.16; Mark Nelson-\$1,695.11; Gregory Nyhof-\$2,056.42; Kimberly Peterson-\$1,952.75; Michele Rohde-\$1,308.01; Jennifer Svendsen-\$1,797.75; Taylor Tadlock-\$1,876.44; Danielle Thibodeau-\$2,045.76; Ashly Verzani-\$1,822.84; Randy Walsh-\$2,229.41; Jewel Williams-\$4,376.93; Deanna Hagberg-\$1,862.40; Jolene Gubbels-\$1,333.60; Fred Kellogg-\$375.00; Matthew Roost-\$250.00; Isabel Y. Bakkers-\$762.38; Theresa Grove-\$1,872.80; Tiffany Hansen-\$2,353.60; Natasha Ritchison-\$1,224.00; Yesica Saldana Cisneros-\$245.60; Willard Johnston-\$1,959.26; **General Fund Employee:** Federal Tax-\$13,377.73; State Tax-\$5,695.80; Soc Sec-\$9,467.42; Medicare-\$2,214.19; Extra Fit-\$815.00; Extra Sit-\$65.00; Retirement-\$7,487.61; Health Plan-\$2,650.00; Dental Plan-\$630.00; Colonial Health-\$359.56; Sheriff Union Dues-\$465.00; Colonial Life/Disability-\$116.90; Deferred Comp-\$1,270.00; Garnishments-\$682.15; Flex Plan Medical-\$1,112.63; Flex Plan Dependent Care-\$468.21; VSP Vision-\$420.46; Legal Shield-\$66.30; Liberty Nat'l Pretax-\$68.58; Liberty Nat'l-; **Road Fund Employer:** Gross Salaries-\$20,486.84; Net Pay-\$14,255.93; Retirement-\$1,382.90; Total FICA-\$1,536.69; Health Plan-\$3,107.50; Dental Plan-\$119.36; Life Insurance-\$27.16; Brent Byroad-\$1,599.20; Kevin Chambers-\$1,507.20; Ryan Chambers-\$1,495.20; Robert Hacker-\$1,519.20; Phillip Hinds-\$1,495.20; Scott Jorgenson-\$1,495.20; Fred Kellogg-\$5,310.84; David Kneifl-\$1,507.20; Kimon Litras-\$1,555.20; Dean Pallas-\$1,507.20; Matthew Roost-\$1,495.20; **Road Fund Employee:** Federal Tax-\$1,906.23; State Tax-\$800.96; FICA-\$1,245.41; Medicare-\$291.28; Extra Fit-\$150.00; Retirement-\$921.87; Health Plan-\$200.00; Dental Plan-\$84.00; Colonial Health-\$65.66; Garnishments-\$222.47; Road Union Dues-\$200.00; VSP Vision-\$44.99; Legal Shield-\$41.88; Liberty Nat'l Pretax-\$52.91; Liberty Nat'l-\$3.25; **Health Planning Grant Employer:** Gross Salaries-\$1,191.05; Net Pay-\$642.68; Retirement-\$80.40; Total FICA-\$61.59; Health Plan-\$282.50; Dental Plan-\$10.86; Life Insurance-\$2.55; Jennifer Ankerstjerne-\$1,191.05; Health Planning Grant Employee-; Federal Tax-\$13.61; State Tax-\$11.68; FICA-\$49.92; Medicare-\$11.67; Extra Sit-\$5.00; Retirement-\$53.60; Health Plan-\$350.00; Dental Plan-\$21.00; VSP Vision-\$14.94; Legal Shield-\$16.95; **Minority Health Grant Employer:** Gross Salaries-\$1,404.24; Net Pay-\$1,145.46; Retirement-\$85.55; Total FICA-\$105.44; Health Plan-\$282.50; Dental Plan-\$10.86; Life Insurance-\$2.55; Isabel Y. Bakkers-\$285.00; Mohamud Ibrahim-\$136.84; Yesica Saldana Cisneros-\$982.40; **Minority Health Grant Employee:** Federal Tax-\$43.59; State Tax-\$26.97; FICA-\$85.46; Medicare-\$19.98; Retirement-\$57.04; Dental Plan-\$21.00; VSP Vision-\$4.74; **Juvenile Services Aid Employer:** Gross Salaries-\$1,199.70; Net Pay-\$664.36; Retirement-\$80.98; Total FICA-\$63.40; Health Plan-\$282.50; Dental Plan-\$10.86; Life Insurance-\$2.55; Sarah Anderson Deck-\$1,199.70; **Juvenile Services Aid Employee:** Federal Tax-\$32.09; State Tax-\$14.86; FICA-\$51.38; Medicare-\$12.02; Retirement-\$53.99; Health Plan-\$350.00; Dental Plan-\$21.00;

**Accounts Payable: General Fund:** Nebraska Weed Control Association – conference - \$130.00;

Chair Hohenstein moved, seconded by Commissioner Gill, to approve the dates and time of regular Commissioner meetings as bi-weekly starting from today with a start time of 1:02 p.m. with meetings to be held on Monday, or Tuesday if Monday falls on a holiday, and give Chair the right to make exception for an unforeseen circumstance. ROLL CALL VOTE: Albenesius- yes, Hohenstein- yes, Gomez- yes, Rohde- yes, Gill- yes. UNANIMOUS MOTION CARRIED

Commissioner Rohde moved, seconded by Chair Hohenstein, to approve Resolution 19C-001 Certificate of Completion for the installation of Advance Railroad Warning Signs project HRRR-STWD(116). ROLL CALL VOTE: Hohenstein- yes, Gomez- yes, Rohde- yes, Gill- yes, Albenesius- yes. UNANIMOUS MOTION CARRIED.

**Dakota County Certificate of Completion  
Resolution No. 19C-001**

**WHEREAS, Dakota County** and State entered into an agreement entitled "LPA High Risk Rural Road Advance Railroad Warning Sign Project Program Agreement" (Program Agreement), for the installation of Advance Railroad Warning Sign on county roads (the Project), Agreement Number **BL1650**, signed by State on **December 2, 2016**

**WHEREAS, the Dakota County** Highway Superintendent has informed; and the Board that the Project has been completed by County in accordance with the terms of the Program Agreement; and

**WHEREAS, the Program Agreement** requires that the County Board certify to State that the Project has been properly completed.

**Be It Resolved:** by the Board of Commissioners of Dakota County:

- (1) The Project, for the installation of **Advance Railroad Warning Signs** has been completed by County in accordance with the terms of the Program Agreement.
- (2) The **Advance Railroad Warning Signs** (a) conform to the requirements of the current Manual on Uniform Traffic Control Devices (MUTCD), (b) were installed at the locations shown on Exhibit "B" to the Program Agreement, (c) were installed as required by the MUTCD.
- (3) LPA accepts ownership of the **Advance Railroad Warning Signs**.
- (4) County agrees to, at its own cost, protect and maintain the signs in proper condition and in working order. In the event that the traffic control devices are lost, stolen, damaged or destroyed, LPA shall be responsible for replacing or repairing the traffic control devices at LPA's sole costs.
- (5) LPA shall be responsible for meeting all environmental commitments during and after the **Advance Railroad Warning Signs** installation on the project.

NOOR Project Number: HRRR-STWD(116) NOOR Control Number: 00868

NOOR Project Name: Advance Railroad Warning Signs

Adopted this 14<sup>th</sup> day of January, 2019, at Dakota City, Nebraska.

Fred Kellogg, Highway Superintendent, gave the Road report for December 30, 2018 to January 12, 2019. Total road maintenance- 191 hours; tree/debris removal- 93.5 hours; garbage pickup- 5.5 hours; snow removal- 9 hours; salt/sand hauling- 4 hours; gravel hauling- 95 hours; tons of gravel hauled- 1,452.96; sign repair/barricading- 26 hours, 3 road concern for grading and 2 road concerns for gravel. Commissioner Albenesius had road concerns regarding the Hoag bridge, Dixon Path, Hall Avenue, several road barricades, I Avenue and a culvert.

Sheriff Kleinberg will present the Jail Report at the January 28<sup>th</sup> board meeting.

Chair Hohenstein moved, seconded by Commissioner Gomez, to certify and authorize county account information and local depository account information to the Nebraska Public Agency Investment Trust (NPAIT) and to Union Bank and Trust Company as NPAIT administrator. ROLL CALL VOTE: Gomez- yes, Rohde- yes, Gill- yes, Albenesius- yes, Hohenstein- yes. UNANIMOUS MOTION CARRIED.

Matt Roost, PT Weed Superintendent, presented the 2018 Annual Weed Report. Commissioner Gomez moved, seconded by Commissioner Gill, to approve the Annual Weed Report and approve Chair to sign said report.

Chair Hohenstein made the following appointments for members/employees/public to serve on the following boards and working committees:

Advisors to Various Boards:

Area Agency for Aged Advisory Board (3-yr term to 2022) – Lois Daniels  
Area Agency of Aging Governing Board – Kevin Rohde  
County Health Board – Larry Albenesius & Kevin Rohde  
Dakota County Public Safety Services Agency Governing Board – Martin Hohenstein  
Northeast Nebraska Community Action Partnership – Bill Engel  
Northeast Nebraska Joint Housing Authority – Joe O'Neill  
Planning & Zoning – Larry Albenesius  
Region IV Mental Health Board – Martin Hohenstein  
Northstar (formerly Region IV Developmental Disabilities)- Kevin Rohde  
RC&D (Nebraska Loess Hills Resource Conservation & Development Council) – Janet Gill  
SIMPCO Board of Directors – Kevin Rohde  
SIMPCO Transportation MPO Policy Board – Larry Albenesius

Member of Working Committee:

Americans with Disabilities Act (ADA) – Kim Watson, County Attorney  
Civil Defense (LEPC, PEP) – Kevin Rohde  
Emergency Closings – Sheriff Kleinberg, Kevin Rohde and Larry Albenesius  
Finance/Budget – Martin Hohenstein and Janet Gill  
Growing Community Connections – Janet Gill  
Highway 35 Committee – Larry Albenesius  
KNNB (*Keep Northeast Nebraska Beautiful*) – Janet Gill  
LEC (*Law Enforcement Center*) Joint Board – Tony Gomez, Martin Hohenstein  
County Representative on the Joint Law Enforcement Center Board – Scott Love  
Legislative – Tony Gomez and Sally Reinert  
Merit Commission – Janet Gill  
Personnel/Policies – Tony Gomez and Larry Albenesius  
Press Committee – Martin Hohenstein and Joan Spencer  
Property/Space Utilization – Martin Hohenstein and Kevin Rohde  
Road Committee – Larry Albenesius and Kevin Rohde  
Safety – Larry Albenesius and Tony Gomez  
Veterans Oversight Committee – Martin Hohenstein

Commissioner Committee Reports: None

Mail or emergency business: Letter was passed out regarding the filing of Form C-1 with the Nebraska Accountability and Disclosure Commissioner by March 1<sup>st</sup>. Jail Standards Division sent a letter stating the Dakota County Jail facility was determined to be in full compliance with the Standards at the time of the inspection on December 21, 2018. Commissioner budget year-to-date expense and revenue report was noted.

The Board will conduct the Jail Tour at the January 28<sup>th</sup> meeting.

Chair Hohenstein adjourned the Board of Commissioners meeting of January 14, 2019, at 4:03 p.m.

Dakota County Board of Commissioners

\_\_\_\_\_  
Martin Hohenstein, Chair

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
Joan Spencer, County Clerk/Secretary      Date

\_\_\_\_\_  
Date entered in book