

**Dakota County Clerk
PROPERTY VALUATION PROTEST
Form 422 Cover Letter**

Please leave this cover letter attached to your Form 422 when filing with the Clerk.

Joan Spencer, Dakota County Clerk 402-987-2130
Cherie Conley, Deputy County Clerk 402-987-2129

For detailed information on the process of protesting the valuation of property go to the Nebraska Department of Revenue Property Assessment website:

[http://www.revenue.nebraska.gov/PAD/infoguide/Real Property Valuation Protest Info Guide.pdf](http://www.revenue.nebraska.gov/PAD/infoguide/Real_Property_Valuation_Protest_Info_Guide.pdf)

What should be done prior to filing a protest:

1. Gather information supporting the market value of your property.
2. Meet with the County Assessor.
3. A Form 422 must be filled out for each individual parcel.

Protests can only be filed between June 1 and June 30 of each year with the County Clerk's Office.

In Person: 1601 Broadway Street, during the office hours of 8:00 a.m. to 4:30 p.m.

By mail: PO Box 39, Dakota City NE 68731-0039

Please indicate whether you wish to appear before the referee by checking the appropriate statement below.

_____ No, I do not wish to appear. The protest form and/or attachments are sufficient.

_____ Yes, I would like to appear before the referee and will bring additional documentation to support my protest filing.

Printed Name

Signature

Date