

**Dakota County Clerk
PROPERTY VALUATION PROTEST
Form 422 Cover Letter**

Please leave this cover letter attached to your Form 422 when filing with the Clerk.

Joan Spencer, Dakota County Clerk 402-987-2130

Cherie Conley, Deputy County Clerk 402-987-2129

Filing dates: June 1, 2021 through June 30, 2021

For detailed information on the process of protesting the valuation of property go to the Nebraska Department of Revenue Property Assessment website:

http://www.revenue.nebraska.gov/PAD/infoguide/Real_Property_Valuation_Protest_Info_Guide.pdf

What should be done prior to filing a protest:

1. Gather information supporting the market value of your property.
2. Meet with the County Assessor.
3. A Form 422 must be filled out for each individual parcel.

Protests can only be filed between June 1 and June 30 of each year with the County Clerk's Office.

In Person: 1601 Broadway Street, during the office hours of 8:00 a.m. to 4:30 p.m.

By mail: PO Box 39, Dakota City NE 68731-0039

By Drop Box: Drive up drop box at the South East corner of frontage parking/courthouse block

By email/original mailed: cconley@dakotacountyne.org

Please indicate whether you wish to meet with the referee by checking the appropriate statement below.

_____ No, I do not wish to appear. The protest form and/or attachments are sufficient.

_____ Yes, I would like to have the referee call me at _____
and will use the outside Courthouse Drop Box to submit additional documentation.

_____ Yes, I would like to appear before the referee and will bring additional documentation to support my protest filing.

Printed Name

Email

Signature

Date