

Dakota County Board of Commissioners
Monday, October 7, 2019, at 1:02 p.m.
County Board Meeting Room, First Floor
Dakota County Courthouse, Dakota City, Nebraska

Chair Hohenstein called the Board of Commissioners meeting to order at 1:23 p.m. Present at Roll Call: Hohenstein, Rohde, Gill. Absent: Albenesius, Gomez. Also present was Kim Watson, County Attorney and Joan Spencer, County Clerk, acting as Board Secretary. Chair noted the location of the Open Meetings Act.

Agenda was as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. CONSENT AGENDA. *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
 - a. Approval of the previous minutes – September 23, 2019
 - b. Approval of accounts payable claims (3)
 - c. Approval of Chair to sign the Certification of Cost Allocation Plan for Clerk of District Court child support cost recovery. Plan based on actual expenditures for FYE 2018 for use in FY 2020.
3. NEW BUSINESS
 - a. Board to approve payroll claims for the period of September 22 to October 5, 2019.
 - b. Board to approve or not approve to rescind motion to award Old Sawmill asphalt overlay project to Barclay Asphalt due to Bid Notice language.
 - *Fred Kellogg, Highway Superintendent, opened bids for Old Sawmill Road asphalt overlay project: (1) Barclay Asphalt- \$86,200.00 and (2) Knife River Midwest LLC- \$105,693.60. Chair Hohenstein moved, seconded by Commissioner Albenesius, to award the Old Sawmill Road asphalt overly project to Barclay Asphalt. ROLL CALL VOTE: Albenesius- yes, Gill- yes, Hohenstein- yes, Gomez- yes, Rohde- yes. UNANIMOUS MOTION CARRIED.*
 - Board to approve or not approve to award Old Sawmill asphalt overlay project.
4. MISCELLANEOUS
 - a. Fred Kellogg, Highway Superintendent – Road Report
 - b. Approve Resolution 19C-034 Signing of the County Annual Certification of Program Compliance Form 2019. §39-2115, §39-2119, §39-2120, §39-2121 and §39-2502(2)
 - c. Sheriff Kleinberg – Jail Report
 - d. Tiffany Hansen, Health Department Director – Quarterly Report
 - e. Tiffany Hansen, Health Department Director, requesting approval of the Health Department's *Standard Operating Procedures*.
 - f. Kevin Hansen, Building & Grounds Supervisor, requesting approval for a wood-stump carving project/s on the courthouse grounds.
 - g. County Board shall make quarterly visit to county jail. §47-109
5. COMMISSIONER COMMITTEE REPORTS
6. MAIL AND/OR EMERGENCY BUSINESS
7. ADJOURNMENT

Chair Hohenstein called for Public Comment about any item not on the agenda. There was none.

Commissioner Rohde moved, seconded by Chair Hohenstein, to excuse Commissioners Albenesius and Gomez from today's meeting. ROLL CALL VOTE: Rohde- yes, Gill- yes, Hohenstein- yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein called for approval of the consent agenda: (a) approval of the September 23, 2019, minutes, (b) approval of Accounts Payable claims and (c) approval of Chair to sign the Certification of Cost Allocation Plan for Clerk of District Court child support cost recovery based on actual expenditures for FYE 2018 for use in FY 2020. Commissioner Rohde moved, seconded by Commissioner Gill, to approve the consent agenda items. ROLL CALL VOTE: Gill-yes, Hohenstein-yes, Gomez- absent, Rohde- yes, Albenesius- absent. UNANIMOUS MOTION CARRIED.

Accounts Payable: General Fund: Brenda Irwin – reimbursement - \$85.11; **Road Fund:** F & M Bank, grader payment - \$26757.49 and Heavy Metal Repair – parts/labor - \$3000.00.

Chair Hohenstein noted there were some department heads requesting more than the 2% pay increase as recommended by the budget committee and would like those set to 2% at this time. Commissioner Rohde stated he felt a department head could request more than a 2% pay increase if budget does not go over their budget authority. Commissioner Rohde moved, seconded by Commissioner Gill, to approve payroll claims for the period of September 22 to October 5, 2019, excepting those time sheets with request for more than a 2% pay increase be set to 2% at this time. ROLL CALL VOTE: Rohde- yes, Albenesius-absent, Gill- yes, Hohenstein- yes, Gomez- absent. UNANIMOUS MOTION CARRIED. [Note: Commissioner Rohde did not abstain per lack of quorum without his approval.]

Payroll: General Fund Employer: Gross Salaries-\$155,151.97; Net Pay-\$108,202.49; Total Retirement-\$10,829.83; Total FICA-\$11,489.53; Health Plan-\$32,109.00; Dental Plan-\$1,180.00; Life Insurance-\$206.56; Larry Albenesius-\$1,097.45; Janet Gill-\$1,097.45; Antonio Gomez-\$1,097.45; Martin Hohenstein-\$1,143.60; Kevin Rohde-\$897.45; Cherie Conley-\$1,522.85; Leticia Vargas-\$1,293.60; Joan Spencer-\$2,231.35; Kathy Abbe-\$1,183.21; Stephanie Gatzemeyer-\$1,328.80; Robert Giese-\$2,231.35; Jalissa Hattig-\$1,212.80; Jolene Heinemann-\$1,686.26; Brenda Landaverde-\$1,020.00; Samantha Mitchell-\$1,137.75; Debera Benton-\$1,132.00; Christy Abts-\$1,754.05; Jeffrey Curry-\$2,231.35; Courtney Lane-\$1,509.60; Melissa Steecker-\$1,509.60; Joseph O'Neil-\$260.10; Phyllis Obermeyer-\$2,231.35; Katherine Wiltgen-\$1,450.37; Louvontree Hunter-\$2,739.68; Debra Jensen-\$1,675.20; Karen Jimenez-\$1,180.00; Kevin Hansen-\$1,942.50; Tammy Dunn Peterson-\$1,550.12; Shaun Bird-\$880.05; Russell Briggs-\$202.30; Sergio Castillo-\$2,348.49; Timothy Decker-\$3,306.20; Brian Ellinger-\$2,358.75; Brian Fernau-\$2,728.35; Tyler Fulkerth-\$2,416.91; Brent Gilster-\$2,152.50; Martin Guerrero-\$2,127.90; Richard Hansen-\$2,192.40; Melvin Harrison III-\$2,226.78; Jason James-\$2,114.10; Douglas Johnson-\$2,273.95; Kimberly Johnson-\$233.63; Jared Junge-\$2,179.20; Jaime Keatts-\$0.00; Christopher Kleinberg-\$2,434.10; Kevin Rohde-\$2,824.80; Mardi Schnee-\$1,060.81; Ryne Sell-\$202.30; Penny Wendte-\$3,684.29; Jessica Braunger-\$800.00; Riley Colwell-\$1,884.61; Katie Lehmann-\$1,152.00; Sheyanne Lozano-\$1,142.40; Debra Schmiedt-\$3,162.00; Kimberly Watson-\$3,484.02; Melinda Wicks-\$2,269.23; Jacob Acero-\$1,657.23; Angelica Antonio-\$1,332.24; Shalee Barreras-\$205.00; Zachery Bickett-\$1,332.24; Shaun Bird-\$1,150.80; Rebecca Broer-\$1,663.74; Kacie Brown-\$1,780.04; Alexander De Leon-\$1,332.24; Elisabet DeRoin-\$1,839.10; Mashia Dinkel-\$570.96; Jesse Doelle-\$1,541.60; Jon Enstrom-\$1,332.24; Nathaniel Eriksen-\$1,541.39; Geoffry Fay-\$1,386.88; Thomas Gill-\$1,504.44; Jonathan Gray-\$1,618.68; Kara Groetken-\$1,618.68; Todd Hammer-\$2,167.20; Deanna Haukap-\$1,631.28; Adam Hough-\$1,801.67; Brenda Irwin-\$1,634.69; Hunter Jones-\$1,670.92; Mark Nelson-\$1,729.01; Gregory Nyhof-\$1,780.93; Kimberly Peterson-\$1,694.46; Michele Rohde-\$1,351.08; Jennifer Svendsen-\$2,161.70; Taylor Tadlock-\$1,585.56; Danielle Thibodeau-\$2,336.88; Ashley Verzani-\$1,537.80; Randall Walsh-\$2,274.00; Deanna Hagberg-\$1,900.00; Jolene Gubbels-\$1,360.00; Fred Kellogg-\$375.00; Matthew Roost-\$292.00; Theresa Grove-\$1,910.40; Tiffany Hansen-\$2,400.80; Natasha Ritchison-\$1,248.60; Yesica Saldana Cisneros-\$227.07; Eunice Susana-\$1,142.40; Willard Johnston-\$1,959.26; **General Fund Employee:** Federal Tax-\$13,446.50; State Tax-\$5,625.28; Soc Sec-\$9,311.78; Medicare-\$2,177.75; Extra Fit-\$700.00; Extra Sit-\$120.00; Retirement-\$7,367.39; Health Plan-\$2,000.00; Dental Plan-\$609.00; Colonial Health-\$309.37; Sheriff Union Dues-\$405.00; Colonial Life/Disability-\$116.90; Deferred Comp-\$1,935.00; Garnishments-\$682.15; Flex Plan Medical-\$1,202.78; Flex Plan Dependent Care-\$353.00; VSP Vision-\$436.80; Legal Shield-\$82.21; Liberty Nat'l-\$68.57; **Road Fund Employer:** Gross Salaries-\$15,974.48; Net Pay-\$11,153.25; Retirement-\$1,078.24; Total FICA-\$1,191.92; Health Plan-\$4,170.00; Dental Plan-\$147.50; Life Insurance-\$24.61; Brent Byroad-\$1,628.80; Kevin Chambers-\$1,536.81; Ryan Chambers-\$1,524.80; Robert Hacker-\$1,548.80; Scott Jorgenson-\$1,524.80; Fred Kellogg-\$2,027.27; David Kneifl-\$1,536.80; Kimon Litras-\$1,594.80; Dean Pallas-\$1,536.80; Matthew Roost-\$1,524.80; **Road Fund Employee:** Federal Tax-\$1,301.61; State Tax-\$561.25; FICA-\$965.99; Medicare-\$225.93; Extra Fit-\$150.00; Retirement-\$718.89; Health Plan-\$200.00; Dental Plan-\$84.00; Colonial Health-\$65.66; Garnishments-\$222.47; Road Union Dues-\$200.00; VSP Vision-\$40.22; Legal Shield-\$41.82; Liberty Nat'l Pretax-\$40.14; Liberty Nat'l-\$3.25; **Health Planning Grant Employer:** Gross Salaries-\$1,142.78; Net Pay-\$685.50; Retirement-\$77.14; Total FICA-\$65.54; Health Plan-\$417.00; Dental Plan-\$14.75; Life Insurance-\$2.55; Jennifer Ankerstjerne-\$1,142.78; **Health Planning Grant Employee:** Federal Tax-\$19.00; State Tax-\$13.42; FICA-\$53.12; Medicare-\$12.42; Extra Sit-\$5.00; Retirement-\$51.43; Health Plan-\$250.00; Dental Plan-\$21.00; VSP Vision-\$14.94; Legal Shield-\$16.95; **Minority Health Grant Employer:** Gross Salaries-\$1,117.16; Net Pay-\$890.86; Retirement-\$68.97; Total FICA-\$83.49; Health Plan-\$417.00; Dental Plan-\$14.75; Life Insurance-\$2.55; Mohamud Ibrahim-\$95.34; Yesica Saldana Cisneros-\$1,021.82; **Minority Health Grant Employee:** Federal Tax-\$46.54; State Tax-\$24.56; FICA-\$67.67; Medicare-\$15.82; Retirement-\$45.98; Dental Plan-\$21.00; VSP Vision-\$4.73; **Juvenile Services Aid Employer:** Gross Salaries-\$1,184.40; Net Pay-\$652.86; Retirement-\$79.95; Total FICA-\$62.22; Health Plan-\$417.00; Dental Plan-\$14.75; Life Insurance-\$2.55; Sarah Anderson Deck-\$1,184.40; **Juvenile Services Aid Employee:** Federal Tax-\$30.63; State Tax-\$14.39; FICA-\$50.43; Medicare-\$11.79; Retirement-\$53.30; Health Plan-\$350.00; Dental Plan-\$21.00.

Chair Hohenstein moved, seconded by Commissioner Rohde, to approve to rescind the motion made at the September 23rd meeting to award the Old Sawmill asphalt overlay project to Barclay Asphalt due to bid notice language qualification as NDOR approved contractor. The Board took no action to re-award the Old Sawmill asphalt project at this time. ROLL CALL VOTE: Rohde- yes, Albenesius- absent, Gill- yes, Hohenstein- yes, Gomez- absent. UNANIMOUS MOTION CARRIED.

Fred Kellogg, Highway Superintendent, gave the road report for September 22 to October 5, 2019. Road maintenance- 745.5 hours; overtime- 3 hours; tree/debris removal- 13 hours; culverts/projects: Fiddler Creek Rd- 9 hours; Hall Ave- 28.5 hours; M Ave- 21 hours; garbage pickup- 2 hours; mowing- 6 hours; gravel hauling- 137 hours; tons of gravel hauled- 1447.6; sign repair/barricading- 27 hours. Grading concerns- 230th Street; Gravel concerns- O, Q Avenues and Knox

Blvd. Discussion was had on bridges on North Bluff Road (hope to replace deck in future and meantime have engineer look at it and patch temporarily with steel plate), T Avenue, High Bridge (waiting for engineer recommendations) were discussed.

Annual Road Report was discussed. Commissioner Gill moved, seconded by Chair Hohenstein to approve Resolution 19C-034 Signing of the County Annual Certification of Program Compliance Form 2019. ROLL CALL VOTE: Gill- yes, Hohenstein- yes, Gomez- absent, Rohde- yes, Albenesius- absent. UNANIMOUS MOTION CARRIED.

SIGNING OF THE
COUNTY ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FORM
RESOLUTION

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121 and 39-2505(2) requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

Whereas: State of Nebraska Statute, section 3-2120 also requires that the annual certification of program compliance by each county shall be signed by the County Board Chairperson and shall include a copy of a resolution of the governing body of the county authorizing the signing of the certification form.

Be it resolved that the County Board Chairperson of DAKOTA COUNTY is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 7th day of October, 2019, at Dakota City, Nebraska.

Tiffany Hansen, Health Department Director, presented the Quarterly Report:

- The 2018-19 budget was 93% spent. Spending for 2019-20 budget will be focused on Public Health Accreditation Board (PHAB) accreditation standards—performance measures and quality improvements. Software will be installed to track the performance measures across all the health department programs.
- Bioterrorism/Public Health Emergency Preparedness (PHEP) 4th quarter reports were submitted for \$9,300 reimbursement. The current award is \$61,000—an increase of \$15,000.
- Immunization quarter reimbursement requested was \$10,150. The Dakota County Health Department can vaccinate anyone in the US who meets (Vaccine for Children) VFC eligibility.
- West Nile program is completed. The program addressed 3 times as many mosquitoes, but no additional cases.
- Minority Health Grant requested 4th Quarter reimbursement of \$19,000
- Radon kits will be handed out again this year at the end of October.
- Surveillance contracted for Northeast Nebraska Public Health Department (Cedar, Dixon, Thurston & Wayne counties). Assisted heavily with recent mumps outbreaks.
- Maternal Child Health Grant (MCH) focuses on children 6-10 years old increasing physical fitness or decreasing obesity. \$40,000
- Dakota County Health Department Board elected Becky Mathis as president and Dr. Matt Aitken as Vice-President.
- Annual Report: 1148 children were vaccinated with 3487 vaccinations; 62 adults were vaccinated with 127 shots. All grants and programs generated \$186,982 in revenue.

Tiffany Hansen, Health Department Director, requested approval of the Health Department's *Standard Operating Procedures*. Commissioner Gill moved, seconded by Chair Hohenstein, to approve the Dakota County Health Department's *Standard Operating Procedures*. ROLL CALL VOTE: Hohenstein- yes, Gomez- absent, Rohde- yes, Albenesius- absent, Gill- yes. UNANIMOUS MOTION CARRIED.

Kevin Hansen, Building & Grounds Supervisor, requested approval of a project to carve an eagle and flag in tree stump on courthouse grounds. He stated he would ask area businesses to donate to the project and not use tax dollars. He had an estimate for the project at \$2500 to \$3000 and hoped to collect around \$4,000 to include maintenance costs. Donations would be handled through the Treasurer's Office. Commissioner Hohenstein moved, seconded by Commissioner Rohde, to approve the eagle tree-stump carving project on courthouse grounds (donations). ROLL CALL VOTE: Rohde- yes, Albenesius- absent, Gill- yes, Hohenstein- yes, Gomez- absent. UNANIMOUS MOTION CARRIED.

The county board postponed the quarterly visit to county jail until the October 21st meeting.

Commissioner Committee Reports: Commissioner Gill reported on the Loess Hills meeting and recycling projects.

No emergency business. Mail—(1) Northern Natural Gas A-line Replacement Project informational meeting will be held October 17 at Delta Hotel, South Sioux City 6-8:30 p.m. (2) Nebraska Public Power District notified of vegetation management of transmission line right-of-way at S22, T29N, R8E and (3) NDOT will have a public information meeting regarding I-129 improvement project on October 10th, First Lutheran Church, South Sioux City 5-7 p.m.

Chair Hohenstein adjourned the Board of Commissioners meeting of October 7, 2019, at 2:12 p.m.

Martin Hohenstein, Chair

Date signed

Joan Spencer, County Clerk/Secretary Date