

Dakota County Board of Commissioners
Monday, November 18, 2019, at 1:02 p.m.
County Board Meeting Room, First Floor
Dakota County Courthouse, Dakota City, Nebraska

Chair Hohenstein called the Board of Commissioners meeting to order at 1:12 p.m. Present at Roll Call: Hohenstein, Gomez, Rohde, Albenesius, Gill. Absent: None. Also present was Kim Watson, County Attorney and Joan Spencer, County Clerk, acting as Board Secretary. Chair noted the location of the Open Meetings Act.

Agenda was as follows:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. CONSENT AGENDA *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
 - a. Approval of the previous minutes – November 4, 2019
 - b. Approval of accounts payable
 - c. Approval of Officials Reports—Clerk, Register of Deeds, Clerk of District Court
3. NEW BUSINESS
 - a. Board to approve the payroll claims of November 3 to 16, 2019.
4. MISCELLANEOUS
 - a. Fred Kellogg, Highway Superintendent – Road Report
 - b. Approve Chair to sign Certification of Highway Superintendent for determining incentive payment for 2019.
 - c. Approve a voting delegate and alternate to cast the ballot for Dakota County at the Nebraska Association of County Officials (NACO) Annual meeting held December 13, 2019, in Kearney.
5. COMMISSIONER COMMITTEE REPORTS
6. MAIL AND/OR EMERGENCY BUSINESS
7. ADJOURNMENT

Chair Hohenstein called for Public Comment about any item not on the agenda. Jeff Curry, Assessor, thought the Board should look at the courthouse space versus payment of outside rent and do a cost space analysis for best use.

Chair Hohenstein called for approval of the consent agenda: (a) approval of the November 4, 2019, minutes, (b) approval of Accounts Payable claims and (c) approval of Officials Reports—Clerk, Register of Deeds, Clerk of District Court. Commissioner Gill moved, seconded by Commissioner Gomez, to approve the consent agenda items. ROLL CALL VOTE: Gomez- yes, Rohde- yes, Albenesius- yes, Gill- yes, Hohenstein-yes. UNANIMOUS MOTION CARRIED.

Accounts Payable: General Fund: Pender Times, publications-\$324.45; Bear Graphics, marriage paper-\$165.50; Leaf, copier lease-\$83.09; One Office Solutions, copies & supp-\$50.20; Security Shredding, shredding-\$35.00; DAS State Acct, state software-\$156.00; Charlotte Doenhoefer, prior years service-\$10.00; MIPS, monthly software & PC-\$765.25; Security Shredding, shredding-\$35.00; Irene VanLent, prior years service-\$16.00; Margie Rahn, prior years service-\$12.00; Jeff Curry, mileage-\$141.52; Leaf, copier lease-\$237.88; One Office Solutions, supplies-\$89.18; Tax Valuation Inc, maintenance contract-\$6,250.00; Madelyn Thorsland, prior years service-\$10.00; US Bank, parking & training-\$22.30; Ramada Kearney, lodging-\$297.00; Scott Bousquet, P&Z meeting-; Ron Gill, P&Z meeting-; Jeanine Grove, P&Z meeting-; Jolene Gubbels, P&Z meeting-; Kristen Henjes, P&Z meeting-; Warren Hoelsing, P&Z meeting-; Paul Ireland, P&Z meeting-; Dick McCabe, P&Z meeting-; Marco, copier lease-; Harold Moes, P&Z meeting-; Joe O'Neill, mileage-; Pender Times, publications-\$6.58; Martin Rohde, P&Z meeting-; RTI, computers & support & Windows 10 upgrades-\$30,404.23; US Bank, domaine name-\$6.95; Leaf, copier lease-\$100.14; MIPS, scanning-\$130.00; One Office Solutions, copy usage & supplies-\$318.04; DAS State Acct, supplies-\$58.45; Data Source Technology & Printing, toner-\$454.88; Microfilm Imaging, scanning-\$177.00; One Office Solutions, 4 chairs-\$840.00; Security Shredding, shredding-\$35.00; Leaf, copier lease-\$65.00; One Office Solutions, supplies & copier lease-\$127.66; Crary Huff Law Firm, crt appt atty fees-\$71.25; Luis Cruz, witness fees-\$20.00; Dakota County Court, court costs-\$1,378.76; Dakota County Sheriff, papers & warrants-\$2,085.34; Dakota County District Court, court costs-\$383.00; Randy Hisey, crt appt atty fees-\$4,043.00; Dennis Hurley, crt appt atty fees-\$10,137.50; Kueny & Begley, crt appt atty fees-\$45.00; Douglas Roehrich, crt appt atty fees-\$1,282.50; Security Shredding, shredding-\$35.00; Richard Thramer, crt appt atty fees-\$1,630.00; Irma Vargas Delatorre, witness fees-\$26.96; Robert Wichser, crt appt atty fees-\$5,413.93; A Team Heating & Cooling, belts & labor-\$201.70; City of Dakota City, utilities-\$223.53; Foulk Brothers Plumbing, remove old/install new backflow-\$4,255.00; Gill Hauling Inc., dumpster-\$195.00; G & R Controls, enable heating system-\$135.00; Kevin Hansen, mileage-\$41.76; Menards, paint supplies-\$1,304.65; MidAmerican Energy, utilities-\$757.54; Midwest Service & Sales, signs-\$97.20; NPPD, utilities-\$1,809.10; One Office Solutions, janitorial supplies-\$25.99; Trembly Termite & Pest Control, pest control-\$55.00; US

Bank, tools & grease-\$78.01; Verizon, cell phone-\$64.60; Wilmes Hardware, supplies-\$65.71; HyVee, leadership meal-\$116.00; Carol Larvick, mileage & supp-\$248.61; One Office Solutions, copier maintenance-\$155.27; Tammy Peterson, mileage-\$251.14; Papio-Missouri NRD, monthly rent-\$600.00; Staples, office supplies-\$8.98; US Bank, lodging-\$94.00; UNL Eastern Nebraska Research, Acrobat renewal-\$90.00; WalMart, supplies-\$25.18; AT & T Mobility, cell phones-\$320.32; Autozone, batteries-\$303.69; Linda Carson, prior years service-\$11.00; City of SSC, fuel-\$4,411.94; F & M Bank, 2016 vehicle payments-\$4,007.42; Jack's Uniforms, uniforms-\$1,986.80; K & S Auto Service, tire repair-\$20.00; NSA/POAN, dues-\$390.00; Sapp Bros Petroleum, oil-\$1,364.55; Shane's Towing, towing-\$100.00; Siouxland Federal Credit Union, fuel, ammo, wash, lodging-\$1,579.91; TransUnion Risk & Alternative, searches-\$115.30; Tucker's Glass, repairs-\$269.00; US Bank, training, supplies, fuel, meals, lodging-\$5,101.90; Verizon, cell phone-\$240.06; Wilmes Hardware, washer fluid-\$23.88; Des Moines Stamp Co, stamps-\$73.55; Marco, copier lease-\$223.28; Marco Technologies, printer contract-\$57.22; Nebraska.gov, certified DL histories-\$19.00; Security Shredding, shredding-\$70.00; US Bank, supp, lodging, meals, dues, cell phone-\$2,296.46; Woodbury County Sheriff, paper service-\$45.00; City of SSC, LEC share cost-\$38,855.21; Jack's Uniforms, safety equip-\$592.50; Advanced Correctional Healthcare, doctor fees & Rx-\$9,989.09; Bob Barker, inmate supplies-\$1,199.77; Bunkers Feed & Supply, softner salt-\$155.44; Cash-Wa Distributing, kitchen supp-\$112.67; City of Dakota City, utilities-\$14,450.33; City of SSC, fuel-\$215.95; Dakota County Jail, fuel-\$23.02; Dept of Correctional Serv, safe keeper-\$1,031.46; Eakes Office Solutions, supplies-\$2,243.90; Ecolab, cleaning supplies-\$537.47; Foulk Brothers Plumbing, repairs-\$781.96; Gill Hauling Inc., dumpster-\$150.00; GRP, disposal-\$52.00; Jack's Uniforms, uniforms-\$1,357.55; Long Lines, phones-\$160.00; Marco, copier lease-\$569.61; MidAmerican Energy Co, utilities-\$552.52; NPPD, utilities-\$2,688.97; Security Shredding, shredding-\$70.00; Summit Food Service, food & beverage-Jail-\$15,513.99; Trembly Termite & Pest Control, pest control-\$50.00; US Bank, fuel, medical, supp-\$1,014.59; Verizon, cell phone-\$70.00; Wilmes Hardware, supplies-\$14.99; City of SSC, fuel-\$214.96; US Bank, cableone & food-\$383.42; Marco Inc, copier lease-\$104.98; Marco Technologies, copier lease-\$248.31; NE Dept of Transportation, license renewal-\$50.00; US Bank, meals-\$14.09; Verizon, phones-\$79.55; Civil Engineers & Const, surveying services-\$870.00; Availity/Realmed, medicaid billing-\$125.00; Marco, copier lease-\$913.38; Mckesson Moore Medical, medical supp-\$181.77; NACCHO, member fees-\$210.00; US Bank, Florida conference, lodging, transport-\$1,412.34; Dr Thomas Wenthe, consulting physician fee-\$250.00; Bill Johnston, mileage-\$303.92; One Office Solutions, supplies-\$46.31; Thomson Reuters-West, law library-\$696.60; Cherie Conley, Y reimbursement-\$20.50; DAS State Acct, payroll/acct payable-\$41.60; Dakota County Treasurer, Dungan Taxes-\$1,827.86; Fibercomm, phone bill 2 months-\$634.23; Group Resources, Flex plan fees-\$105.00; Justice Benefits Inc., SCAAP FY 2018 grant writing costs-\$3,159.20; MailFinance, postage machine lease-\$682.89; MercyOne Siouxland, Monthly EAP-\$229.50; MIPS, HR software-\$597.30; Wally Nelsen, Hale Cemetary maintenance-\$1,000.00; Norm Waitt Sr YMCA, member fees-\$164.00; One Office Solutions, copy paper-\$1,730.00; Priority Communications & Solutions, phone-\$207.50; Sioux Air Inc, spraying larva-\$1,520.00; USPS Hassler, postage-\$1,500.00; US Bank, AED machine-\$2,090.54; Randy Walsh, Y reimbursement-\$20.50; BOKF, 2019 flood bond-interest-\$18,091.84; Road Improvement Fund, budget transfer-Hall Ave-\$26,000.00; Road Fund, budget transfer-claims-\$24,000.00; **Road Fund:** Ace Engine & Parts, tool-\$74.69; Atokad Heritage Express, fuel-\$1,078.57; B's Enterprises, blades-\$5,200.00; Barkley Asphalt, asphalt-\$967.85; Bomgaars, supplies-\$153.36; Kevin Chambers, clothing-\$100.00; Cornhusker International, parts-\$220.55; D.A. Davis, gravel-\$73,847.57; Diesel Specialties Inc, parts-\$4.86; Emerson Heritage, fuel-\$33.85; Fastenal, shop supply-\$60.62; GRC Tire Center, tires-\$2,756.44; Gill Hauling Inc., dumpster-\$70.50; gWORKS, sign maint-\$420.00; H2O4U, water-\$8.50; Walter Heinemann, prior years service-\$25.00; J & J's Pronto, fuel-\$204.65; Jackson Express, fuel-\$4,975.22; Bob Jacobsen, prior years service-\$17.00; Jim Hawk Truck Trailers, parts/labor-\$839.37; Scott Jorgenson, clothing-\$57.77; K & K Hubbard Mini Mart, fuel-\$393.82; Kevin O'Dell Electric Inc, repair services-\$306.08; Lux Bros Trucking, culverts & rock-\$3,179.86; Matheson, oxy/acetylene-\$201.68; Medical Enterprises, drug testing-\$35.00; Annie Mellick, prior years service-\$13.00; Midwest Wheel, parts-\$120.48; Marlan Millard, prior years service-\$15.00; NPPD, electirc-\$46.74; NNTC, telephones-\$166.04; Northeast Power, electricity-\$301.65; O'Reilly Auto Parts, parts-\$130.61; Overhead Door Co, repairs-\$391.50; Power Plan/Murphy, shop supply-\$209.54; Sam's Club, renewal-\$45.00; Sapp Bros Petroleum, supp, oil, repairs, fuel-\$1,751.50; Sioux City Truck Sales, shop supp-\$385.44; Siouxland Hydraulics, parts-\$107.32; Stan Houston Equip, tools & grease-\$132.00; Stephan Welding, parts-\$20.00; Straight-Line Striping Inc, pavement markings-\$18,813.60; UnityPoint Clinic, drug testing-\$25.00; US Bank, electricity and supp-\$162.00; Verizon, cell phone-\$99.72; Village of Emerson, utilities-\$38.85; Warren Oil, fuel-\$7,396.93; Wilmes Hardware, shop supply-\$62.83; Ziegler's, parts/labor-\$2,940.76; **Road Improvement:** Lux Bros Trucking, Hall Ave project-\$26,000.00; **Visitor Promo:** SSC Chamber of Commerce, visitor promo-\$19,445.26; **P & M Fund:** MIPS, monthly software-\$405.28; MIS, computer lease-\$245.00; **Health Dept Grant:** US Bank, supp, flag, internet, radon test kit-\$295.47; **Minority Health Grant:** Yesica Saldana, meals-\$20.56; US Bank, fitness tracker, blood pressur cuffs-\$1,331.98; Verizon, cell phones-\$95.94; **Juvenile Teen Court:** Siouxland Cares, Teen Court-\$861.20; **Juvenile Services Aid:** Owens Educational Services, EM/tracking-\$6,158.08; **Public Safety:** Fund 7850 RFD Sales Tax, Rural Fire Dept collection-\$30,137.87;

Commissioner Gomez moved, seconded by Commissioner Gill, to approve payroll claims for the period of November 3-16, 2019. ROLL CALL VOTE: Rohde- abstain, Albenesius- yes, Gill- yes, Hohenstein- yes, Gomez- yes. UNANIMOUS MOTION CARRIED.

Payroll: General Fund Employer: Gross Salaries-\$153,721.95; Net Pay-\$107,121.32; Total Retirement-\$10,732.01; Total FICA-\$11,380.37; Health Plan-\$32,943.00; Dental Plan-\$1,209.50; Life Insurance-\$ 206.56; Larry Albenesius-\$1,097.45; Janet Gill-\$1,097.45; Antonio Gomez-\$1,097.45; Martin Hohenstein-\$1,143.60; Kevin Rohde-\$ 897.45; Cherie Conley-\$1,522.85; Leticia Vargas-\$1,293.61; Joan Spencer-\$2,231.35; Kathy Abbe-\$1,058.40; Stephanie Gatzemeyer-\$1,189.60; Robert Giese-\$2,231.35; Jalissa Hattig-\$1,083.20; Jolene Heinemann-\$1,509.95; Brenda Landaverde-\$1,020.00; Samantha Mitchell-\$1,020.00; Debera Benton-\$1,132.00; Christy Abts-\$1,569.43; Melissa Collins-\$1,072.80;

Jeffrey Curry-\$2,231.35; Courtney Lane-\$1,072.80; Joseph O'Neil-\$ 260.10; Phyllis Obermeyer-\$2,231.35; Katherine Wiltgen-\$1,450.37; Louvontree Hunter-\$2,739.68; Debra Jensen-\$1,502.40; Karen Jimenez-\$1,180.00; Kevin Hansen-\$2,021.25; Tammy Dunn Peterson-\$1,156.00; Sergio Castillo-\$2,322.54; Timothy Decker-\$2,340.60; Brian Ellinger-\$2,664.05; Brian Fernau-\$2,341.35; Tyler Fulkerth-\$2,130.90; Brent Gilster-\$2,100.00; Martin Guerrero-\$2,076.00; Richard Hansen-\$2,401.20; Melvin Harrison III-\$2,633.18; Jason James-\$2,505.60; Douglas Johnson-\$2,273.95; Kimberly Johnson-\$654.93; Jared Junge-\$2,546.94; Christopher Kleinberg-\$2,434.10; Kevin Rohde-\$2,864.40; Mardi Schnee-\$1,060.80; Ryne Sell-\$202.30; Penny Wendte-\$2,742.92; Jessica Braunger-\$781.25; Riley Colwell-\$1,884.61; Katie Lehmann-\$896.00; Sheyenne Lozano-\$1,142.40; Debra Schmiedt-\$3,230.77; Kimberly Watson-\$3,484.02; Melinda Wicks-\$2,269.23; Jacob Acero-\$2,058.59; Angelica Antonio-\$1,332.24; Shaelee Barreras-\$65.00; Zachery Bickett-\$1,425.96; Shaun Bird-\$1,946.32; Rebecca Broer-\$1,643.20; Kacie Brown-\$2,107.92; Alexander De Leon-\$1,847.88; Elisabet DeRoin-\$1,931.93; Jesse Doelle-\$1,580.16; Jon Enstrom-\$761.28; Geoffry Fay-\$1,826.88; Thomas Gill-\$1,141.92; Jonathan Gray-\$1,842.86; Kara Groetken-\$2,007.14; Todd Hammer-\$2,370.38; Deanna Haukap-\$1,980.84; Adam Hough-\$1,977.47; Brenda Irwin-\$1,680.53; Hunter Jones-\$1,613.28; Mark Nelson-\$1,729.01; Gregory Nyhof-\$2,087.36; Kimberly Peterson-\$1,998.14; Michele Rohde-\$1,346.91; Jennifer Svendsen-\$1,815.67; Taylor Tadlock-\$1,950.24; Danielle Thibodeau-\$1,943.30; Ashley Verzani-\$1,549.80; Randall Walsh-\$2,274.00; Deanna Hagberg-\$1,900.00; Jolene Gubbels-\$1,360.00; Fred Kellogg-\$375.00; Matthew Roost-\$ 260.10; Theresa Grove-\$1,910.40; Tiffany Hansen-\$2,400.80; Natasha Ritchison-\$1,248.60; Yesica Saldana Cisneros-\$ 234.90; Eunice Susana-\$1,142.40; Willard Johnston-\$1,959.26; **General Fund Employee:** Federal Tax-\$13,296.70; State Tax-\$5,584.57; Soc Sec-\$9,223.30; Medicare-\$2,157.07; Extra Fit-\$700.00; Extra Sit-\$120.00; Retirement-\$7,298.62; Health Plan-\$2,000.00; Dental Plan-\$609.00; Colonial Health-\$309.37; Sheriff Union Dues-\$405.00; Colonial Life/Disability-\$ 116.90; Deferred Comp-\$1,960.00; Garnishments-\$ 682.15; Flex Plan Medical-\$1,202.78; Flex Plan Dependent Care-\$53.00; VSP Vision-\$431.35; Legal Shield-\$82.24; Liberty Nat'l-\$68.58; **Road Fund Employer:** Gross Salaries-\$17,419.27; Net Pay-\$12,223.53; Retirement-\$1,175.76; Total FICA-\$1,303.37; Health Plan-\$4,170.00; Dental Plan-\$147.50; Life Insurance-\$27.16; Brent Byroad-\$1,628.80; Kevin Chambers-\$1,536.80; Ryan Chambers-\$1,524.80; Robert Hacker-\$1,548.80; Scott Jorgenson-\$1,524.80; Fred Kellogg-\$2,027.27; David Kneifl-\$1,536.80; Kimon Litras-\$1,584.80; Dean Pallas-\$1,536.80; Tyler Pallas-\$1,444.80; Matthew Roost-\$1,524.80; **Road Fund Employee:** Federal Tax-\$1,442.47; State Tax-\$618.32; FICA-\$1,056.31; Medicare-\$247.06; Extra Fit-\$150.00; Retirement-\$783.91; Health Plan-\$200.00; Dental Plan-\$84.00; Colonial Health-\$65.66; Garnishments-\$222.47; Road Union Dues-\$200.00; VSP Vision-\$40.25; Legal Shield-\$41.88; Liberty Nat'l Pretax-\$40.16; Liberty Nat'l-\$3.25; **Health Planning Grant Employer:** Gross Salaries-\$1,121.62; Net Pay-\$669.58; Retirement-\$75.71; Total FICA-\$63.93; Health Plan-\$417.00; Dental Plan-\$14.75; Life Insurance-\$2.55; Jennifer Ankerstjerne-\$1,121.62; **Health Planning Grant Employee:** Federal Tax-\$16.98; State Tax-\$12.77; FICA-\$51.81; Medicare-\$12.12; Extra Sit-\$5.00; Retirement-\$50.47; Health Plan-\$250.00; Dental Plan-\$21.00; VSP Vision-\$14.94; Legal Shield-\$16.95; **Minority Health Grant Employer:** Gross Salaries-\$1,033.56; Net Pay-\$810.83; Retirement-\$69.77; Total FICA-\$77.10; Health Plan-\$417.00; Dental Plan-\$14.75; Life Insurance-\$ 2.55; Yesica Saldana Cisneros-\$1,033.56; **Minority Health Grant Employee:** Federal Tax-\$48.17; State Tax-\$25.21; FICA-\$62.49; Medicare-\$14.61; Retirement-\$46.51; Dental Plan-\$21.00; VSP Vision-\$4.74; **Juvenile Services Aid Employer:** Gross Salaries-\$1,204.14; Net Pay-\$667.72; Retirement-\$81.28; Total FICA-\$63.73; Health Plan-\$417.00; Dental Plan-\$14.75; Life Insurance-\$2.55; Sarah Anderson Deck-\$1,204.14; **Juvenile Services Aid Employee:** Federal Tax-\$32.51; State Tax-\$14.99; FICA-\$51.65; Medicare-\$12.08; Retirement-\$54.19; Health Plan-\$350.00; Dental Plan-\$21.00.

Fred Kellogg, Highway Superintendent, gave the road report for November 3-16, 2019. Road maintenance- 308.5 hours; garbage pickup- 3 hours; mowing- 3.5 hours; salt/sand/snow removal- 8 hours; gravel hauling- 124.5 hours; tons of gravel hauled- 1149.76. sign repair/barricading- 22 hours. Grading concerns- Pierce Ave, 160th Street; Gravel concerns- Rowan Ave. Several road issues were discussed. It was noted that the overlay was done on North Bluff Road (south) bridge and engineer has looked at North Bluff Road bridge (north)—wing wall problem with channel widening—very costly. The engineer has looked at High Bridge north of Jackson—possible silt dam downstream (also very costly). Engineer has not returned calls on plan for T Avenue bridge.

Commissioner Gill moved, seconded by Chair Hohenstein, to approve Resolution 19C-038 authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson. ROLL CALL VOTE: Albenesius- yes, Gill- yes, Hohenstein- yes, Gomez- yes, Rohde- yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein moved, seconded by Commissioner Rohde, to approve Joan Spencer as voting delegate and Fred Kellogg as alternate delegate to cast ballot for Dakota County at the Nebraska Association of County Officials Annual meeting held December 13, 2019, in Kearney. ROLL CALL VOTE: Gill- yes, Hohenstein- yes, Gomez- yes, Rohde- yes, Albenesius- yes. UNANIMOUS MOTION CARRIED.

Commissioner Committee Reports: Hohenstein & Gill- legislative luncheon budget presentation; Gill- e-waste collection report.

No mail or emergency business.

Chair Hohenstein adjourned the Board of Commissioners meeting of November 18, 2019, at 1:41 p.m.

Dakota County Board of Commissioners

Martin Hohenstein, Chair Date signed

Joan Spencer, County Clerk/Secretary Date