

Dakota County Board of Commissioners
Monday, April 3, 2023
3:00 p.m. Business Meeting
County Board Meeting Room, First Floor
Dakota County Courthouse, Dakota City, Nebraska

Chair Giese called the meeting to order at 3:00 p.m. The Pledge was recited. Present at Roll Call: Giese, Van Berkum, Hohenstein, Launsby. Absent: Love. Also present was Kim Watson, County Attorney and Cherie Conley, County Clerk, acting as Board Secretary. The location of the Open Meetings Act was noted.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – *Excused Absence*

The Dakota County Board of Commissioners reserves the right to adjust the order of items on this

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

agenda if necessary.

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. CONSENT AGENDA *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
 - a. Approval of the previous meeting minutes – March 20, 2023
 - b. Approval of payroll claims for March 19 – April 1, 2023
 - c. Approval of accounts payable claims (if any)
3. NEW BUSINESS AND RESOLUTIONS
 - a. Board to approve the Dakota County Haul Roads Use Agreement
 - b. Dawn Bousquet, County Treasurer – Tax Sale report
 - c. Sheriff Kleinberg requesting approval to purchase three (3) 2023 Chevy Tahoe Vehicles
4. OLD BUSINESS AND MISCELLANEOUS
 - a. Jolene Gubbels, Highway Superintendent – Road Report
 - b. Approve project/s with monies from the American Rescue Plan Act (ARPA) relief funding.
 - Homer Shop Roof bids review and approval
 - Treasurer office furniture – One Office
 - Treasurer office flooring – Curry Floor
 - Assessor office monitors and computer - RTI
 - Revised Franks' Asphalt bid-Old fire station parking lot (previously approved 10-17-22 but acceptance of approval was never signed or sent)
 - County Road Dept pickup purchase-Knoepfler (previously approved 9-19-22 but original truck not ordered.)
 - Jail – approval for purchase of medical supplies, paint, and remodel updates to booking area and bathrooms
 - Approve remodel of Treasurer office and Public Defender office – Quotes
5. COMMISSIONER COMMITTEE REPORTS
6. MAIL AND/OR EMERGENCY BUSINESS
7. ADJOURNMENT

Chair Giese moved, seconded by Commissioner Launsby to excuse Commissioner Love from the meeting. ROLL CALL VOTE: Love – Absent, Van Berkum – Yes, Hohenstein – Yes, Launsby – Yes, Giese – Yes. UNANIMOUS MOTION CARRIED.

Chair Giese called for Public Comment. None.

Commissioner Launsby moved, seconded by Commissioner Van Berkum to approve the consent agenda items: a) Approval of the previous meeting minutes – March 20, 2023; b) Approval of payroll claims for March 19, 2023 to April 1, 2023; c) approval of accounts payable claims payroll and additional claims. ROLL CALL VOTE: Hohenstein – Yes, Launsby – Yes, Giese – Yes, Van Berkum – Yes, Love - Absent. UNANIMOUS MOTION CARRIED.

Payroll: General Fund Employer: Gross Salaries-\$170,509.82; Net Pay-\$123,232.56; Total Retirement-\$11,755.30; Total FICA-\$12,645.64; Health Plan-\$44,800.00; Dental Plan-\$1,600.00; Life Insurance-\$206.69; Robert Giese-\$1,222.35; Martin Hohenstein-\$1,176.20; Troy Launsby-\$976.20; Scott Love-\$1,176.20; Brian Van Berkum-\$1,176.20; Cherie Conley-\$2,427.12; Robin Hansen-\$1,360.00; Paola Ledesma-\$1,567.74; Kathy Abbe-\$1,358.01; Dawn Bousquet-\$2,427.12; Maria Garcia-\$1,134.40; Stephanie Gatzemeyer-\$1,675.21; Jalissa Hattig-\$1,363.20; Brenda Landaverde-\$1,263.15; Samantha Mitchell-\$1,274.40; Debera Benton-\$1,360.00; Christy Abts-\$2,427.12; Melissa Collins-\$2,202.41; Joseph O'Neil-\$576.92; Karen Jimenez-\$1,616.80; Katherine Wiltgen-\$2,427.12; Louvontree Hunter-\$3,441.59; Debra Jensen-\$1,663.20; Johnette Gatzemeyer-\$1,152.00; Kevin Hansen-\$2,341.18; Tammy Dunn Peterson-\$1,292.80; Shaun Bird-\$2,115.20; Russell Briggs-\$0.00; Timothy Decker-\$2,582.88; Brian Ellinger-\$2,446.40; Penny Epting-\$2,991.45; Brian Fernau-\$2,231.57; Tyler Fulkerth-\$3,424.67; Jeremy Gilpin-\$2,526.76; Martin Guerrero-\$2,329.81; Melvin Harrison III-\$2,496.98; Jason James-\$2,439.83; Douglas Johnson-\$3,727.77; Jared Junge-\$2,376.00; Christopher Kleinberg-\$3,032.28; Jose Magana-\$1,948.23; Gregory Nyhof-\$2,086.23; Jonathan Romo-Rodriguez-\$1,816.87; Mardi Schnee-\$1,155.20; Sarah Hammond-

\$2,244.21; Shantel Krull-\$1,024.00; Melinda Sandvick-\$1,538.46; Debra Schmiedt-\$3,580.95; Kimberly Watson-\$3,789.70; Emma Wiebelhaus-\$1,280.00; Jacob Acero-\$2,549.54; Juan Fernando Aguilar-\$1,021.14; Angelica Antonio Flores-\$1,642.94; Rebecca Broer-\$1,866.98; Kacie Brown-\$1,782.15; Lacey Clark-\$1,623.12; Leonardo Davalos-\$1,586.10; Ruby DeLaTorre-\$907.68; Elisabet DeRoin-\$2,237.38; Jesse Doelle-\$1,903.19; Maria Francisco Pablo-\$677.76; Jennifer Fuentes-\$1,590.27; Jonathan Gray-\$1,844.07; Nicole Gray-\$1,597.77; Sara Gritten-\$1,611.12; Kara Groetken-\$1,829.81; Todd Hammer-\$1,979.85; Adam Hough-\$1,786.40; Chase Kallsen-\$522.48; Brandon Long-\$1,611.12; Jennifer Marquez-\$1,343.52; Skyler Miner-\$1,864.63; Keaton Mueller-\$1,651.30; Riley Navrude-\$1,588.44; Kelsey O'Neill-\$1,567.44; Kimberly Peterson-\$1,845.98; Adrian Ramos-\$1,567.44; Michele Rohde-\$1,500.00; Angel Ruelas Hernandez-\$451.84; Jerry Santos-\$1,562.78; Rebecca Schoep-\$2,838.12; Jennifer Svendsen-\$2,915.36; Estrella Vazquez-\$1,864.63; Randall Walsh-\$2,485.23; Steven Zarate-\$1,626.76; Deanna Hagberg-\$2,080.80; Jolene Gubbels-\$2,070.95; Scott Gubbels-\$576.92; Jana Adam-\$542.66; Jennifer Ankerstjerne-\$1,684.81; Theresa Grove-\$2,337.60; Rosa Rodriguez Romero-\$896.00; Courtney Swick-\$1,484.23; Willard Johnston-\$2,147.42; Nicholas Nieman-\$580.00; **General Fund Employee:** Federal Tax-\$10,714.48; State Tax-\$5,980.73; Soc Sec-\$10,248.73; Medicare-\$2,396.91; Extra Fit-\$1,261.00; Extra Sit-\$235.00; Retirement-\$7,987.00; Health Plan-\$2,700.00; Dental Plan-\$483.00; Colonial Health-\$219.59; Sheriff Union Dues-\$420.00; Colonial Life/Disability-\$54.00; Deferred Comp-\$1,240.38; Garnishments-\$1,331.06; Flex Plan Medical-\$957.31; Flex Dependent Care-\$208.33; VSP Vision Prem-\$382.06; Legal Shield-\$158.96; Liberty Nat'l Pretax-\$152.62; Liberty Nat'l Post tax-\$41.95; VSP Vision Base-\$104.15; **Road Fund Employer:** Gross Salaries-\$17,612.33; Net Pay-\$12,513.67; Retirement-\$1,188.84; Total FICA-\$1,305.53; Health Plan-\$5,040.00; Dental Plan-\$180.00; Life Insurance-\$22.06; Brent Byroad-\$1,980.80; Robert Hacker-\$1,782.16; Lance Jacobsen-\$1,729.60; David Kneifl-\$1,753.60; Kimon Litras-\$2,009.84; Vernon McFarland II-\$1,649.60; Dean Pallas-\$1,753.60; Gunner Stanwick-\$1,649.60; Jeffrey Stanwick-\$1,649.60; James Watkins Jr-\$1,653.93; **Road Fund Employee:** Federal Tax-\$1,071.55; State Tax-\$569.70; FICA-\$1,058.08; Medicare-\$247.45; Retirement-\$792.55; Health Plan-\$450.00; Dental Plan-\$63.00; Colonial Health-PreTax-\$38.23; Colonial Health L/D-\$35.10; Garnishments-\$530.77; Road Union Dues-\$165.00; VSP Vision Prem-\$15.34; Legal Shield-\$27.89; Liberty National PreTax-\$6.50; VSP Vision Base-\$27.50; **Health Planning Grant Employer 2502:** Gross Salaries-\$1,597.68; Net Pay-\$1,222.41; Retirement-\$107.84; Total FICA-\$121.49; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Yvette Aldana-\$1,597.68; **Health Planning Grant Employee 2502:** Federal Tax-\$109.56; State Tax-\$62.74; FICA-\$98.46; Medicare-\$23.03; Retirement-\$71.90; VSP Vision Prem-\$9.58; **Health Program Grant Employer 2504:** Gross Salaries-\$1,663.14; Net Pay-\$1,308.94; Retirement-\$106.29; Total FICA-\$125.00; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Mohamud Ibrahim-\$88.44; Yesica Saldana Cisneros-\$1,574.70; **Health Program Grant Employee 2504:** Federal Tax-\$84.75; State Tax-\$44.61; FICA-\$101.31; Medicare-\$23.69; Retirement-\$70.86; Dental Plan-\$21.00; VSP Vision Base-\$7.98; **Juvenile Services Aid Employer 2507:** Gross Salaries-\$1,325.00; Net Pay-\$1,122.05; Retirement-\$89.44; Total FICA-\$101.36; Kristin Robinette-\$1,325.00; **Juvenile Services Aid Employee 2507:** Federal Tax-\$20.00; State Tax-\$21.96; FICA-\$82.15; Medicare-\$19.21; Retirement-\$59.63;

Accounts Payable: General Fund: Community Base Services – Youth Coaching - \$360.00; **ARPA Funds:** Robertson Implement – batwing mower - \$30,215.00 and Triview Communications Inc. – 50% for camera's at Hubbard Road Shop - \$5215.00.

Jolene Gubbels, Highway Superintendent, informed the Board that she is waiting to hear back from NIRMA legal counsel regarding a question she has on the Haul Roads Use Agreement. This item will come back before the Board at a later date.

Dawn Bousquet, Treasurer, certified to the Board that the following Real Estate in Dakota County was sold at the Public Tax Sale on March 6, 2023. Amount of taxes advertised (268 parcels) \$1,709,940.50; Amount of taxes sold (138 parcels) \$217,688.49; Taxes remaining (30 parcels -one being BigOx) \$1,368,061.40. 100 parcels were paid up to date prior to the new certificates being created. There were 224 investors present.

Sheriff Kleinberg requested approval from the Board to purchase three (3) 2023 Chevrolet Tahoe vehicles. 3 other vehicles will be traded in at the time the new vehicles are available. Commissioner Hohenstein moved, seconded by Commissioner Van Berkum, to approve the Sheriff's Department purchase of three (3) 2023 Chevrolet Tahoe vehicles for an estimated amount of \$183,276.22 before trade-in. ROLL CALL VOTE: Launsby – Yes, Giese – Yes, Van Berkum – Yes, Hohenstein – Yes, Love - Absent. UNANIMOUS MOTION CARRIED.

Jolene Gubbels, Highway Superintendent, gave the Road Report for March 19, 2023 to April 1, 2023. Total Road Maintenance: 308 hours, Overtime hours: 4, Bridge Maintenance: 3 hours; Culverts/Road Projects: 25 hours; Garbage pickup: 2 hours; Snow removal: 10 hours: Gravel hauling: 126 hours, 2419.63 tons of gravel hauled, sign repair/barricading: 2 hours and multiple grading and gravel concerns.

ARPA projects:

Homer Road Shop roof – Homer Village has agreed to pay for half of the roof project. Quote from JC Roofing for \$29,900 (half \$14,950.00) and Guarantee Roofing was \$39,952.00.

Treasurer Office:

One Office - border panels for desks \$1995.00;

One Office - custom design cabinet by Dawn's office \$6,696.00. Commissioner Hohenstein feels the current cabinet is sufficient at this time and maybe down the road have it refaced.

Curry Floor – quote to replace all carpet is \$10,058.00, quote to do east half of office is \$4,666.00. Quoted this way per Boards request.

Dawn presented quotes for office wall remodels and upgrades from Glover Painting, Blankenship Paint & Glass, Nelson Commercial Construction, Modlin Construction, One Office, and Custom Builders. The quotes are not comparable and the Commissioner’s need more clarification.

Assessor – RTI – computer and monitor for front counter - \$2,433.85

Fire Hall Parking – Frank’s Asphalt – approved previously \$16,800.00 on 10-17-22; rebid with current price \$17,050.00

Road Dept - Knoepfler Chevrolet – 2023 pickup approved previously \$43,379.00 which is not available. New quote for 2023 Chevrolet Silverado for \$50,179.00 available now

Jail – requesting approval to purchase paint (they will do the painting) from Sherwin-Williams for \$758.20, quote from Bill Vanderveen to redo the flooring in the jail bathrooms and booking platform for \$6675.00, quote from Service Construction to remove part a concrete wall to the booking counter to make it safer for \$1280.00, and purchase some medical devices for \$579.64.

Public Defender Space – quote from Custom Builders – needs clarification. Commissioner Giese stated he does not feel it is necessary to remove concrete walls on the east side and feels perhaps the west side would work better for remodeling.

Commissioner Giese moved, seconded by Commissioner Hohenstein to approve the quote for JC Roofing for the repairs to the Homer Road Shop for County half at \$14,950.00; approve the quote for One Office for Treasurer Office border panels for the desks at \$1,995.00; approve RTI computer for Assessor Office at \$2,433.85; approve new quote for Frank’s Asphalt for fire hall parking at \$17,050.00; approve quote from Knoepfler Chevrolet for Road Department 2023 Chevrolet Silverado for \$50,179.00; and approve the Jail for paint from Sherwin-Williams for \$758.20, quote from Bill Vanderveen to redo the flooring in the jail bathrooms and booking platform for \$6675.00, quote from Service to remove part of the concrete wall of the booking counter to make it safer for \$1280.00, and purchase some medical devices for \$579.64. ROLL CALL VOTE: Giese – Yes, Van Berkum – Yes, Hohenstein – Yes, Launsby – Yes, Love - Absent. UNANIMOUS MOTION CARRIED

Committee Reports: None

Mail and/or Emergency Business: None

Commissioner Van Berkum moved, seconded by Commissioner Giese to adjourn the Board of Commissioners meeting of April 3, 2023, at 3:39 p.m. All were in favor.

Dakota County Board of Commissioners

Robert Giese, Chair

Cherie Conley, County Clerk/Secretary