

Dakota County Board of Commissioners  
Tuesday, May 30, 2023  
3:00 p.m. Business Meeting  
County Board Meeting Room, First Floor  
Dakota County Courthouse, Dakota City, Nebraska

Chair Giese called the meeting to order at 3:00 p.m. The Pledge was recited at the Board of Equalization meeting prior. Present at Roll Call: Giese, Love, Hohenstein, Launsby. Absent: Van Berkum. Also present was Kim Watson, County Attorney and Cherie Conley, County Clerk, acting as Board Secretary. The location of the Open Meetings Act was noted.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – *Excused Absence*

*The Dakota County Board of Commissioners reserves the right to adjust the order of items on this*

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*agenda if necessary.*

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. CONSENT AGENDA *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
  - a. Approval of the previous meeting minutes – May 15, 2023
  - b. Approval of payroll claims for May 14 - 27, 2023
  - c. Approval of accounts payable claims
  - d. Approval of Officials Reports- Register of Deeds, County Clerk and Clerk of District Court
3. NEW BUSINESS AND RESOLUTIONS
  - a. Approve Dakota-Dixon inter-local Agreement to share Veterans Service Officer for period of July 1, 2023 to June 30, 2024.
  - b. Review and award bid for 152<sup>nd</sup> Street Repair – Asphalt
  - c. Review and award bid for Atokad Drive Overlay – Asphalt
  - d. Review and award bid for Dodge Ave Overlay – Asphalt
  - e. Review MRJ Engineering proposals and decide best option regarding the “Dorcey” bridge C002221703 on North Bluff Road.
4. OLD BUSINESS AND MISCELLANEOUS
  - a. Jolene Gubbels, Highway Superintendent – Road Report
  - b. Theresa Grove, Health Department Director – quarterly Health Department report.
  - c. Approve County Surplus Report
  - d. American Rescue Plan Act (ARPA) relief funding – Discuss and approve or not approve projects and/or purchases
    - Juvenile Services – RTI – TV & mount, educational purposes
5. COMMISSIONER COMMITTEE REPORTS
6. MAIL AND/OR EMERGENCY BUSINESS
7. ADJOURNMENT

Commissioner Love moved, seconded by Commissioner Hohenstein to excuse Commissioner Van Berkum from this meeting. ROLL CALL VOTE: Love-Yes, Hohenstein-Yes, Launsby-Yes, Giese-Yes. UNANIMOUS MOTION CARRIED.

Chair Giese called for Public Comment. There was none.

Commissioner Love moved, seconded by Commissioner Hohenstein to pull payroll claim for J. Gubbels for further discussion and to approve the rest of the consent agenda items: a. Approval of the previous meeting minutes – May 15, 2023; b. Approval of payroll claims for May 14 - 27, 2023; c. Approval of accounts payable claims; d. Approval of Officials Reports- Register of Deeds, County Clerk and Clerk of District Court. ROLL CALL VOTE: Hohenstein – Yes, Launsby – Yes, Giese – Yes, Love – Yes, Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

Discussion regarding J. Gubbels’ overtime of 10.25 hours for helping in the Weed Dept. was reviewed. J. Gubbels explained that the weed department office, computer and filing system was outdated and unorganized so she helped get the computer up and running, software updates made and working properly among other things. The Commissioners asked if she had prior approval for this overtime and she did inform that she had reached out to Commissioner Love but he was not able to give an answer as this is a Board decision. Commissioner Love moved to approve paying this overtime pay. Further discussion regarding the importance of the weed department and the time she has spent helping is appreciated. But because it wasn’t pre-approved is the issue. The motion failed due to lack of a second. Chair Giese informed the time sheet would be adjusted to reflect such and paid.

**Payroll: General Fund Employer:** Gross Salaries-\$161,471.00; Net Pay-\$116,212.14; Total Retirement-\$11,212.94; Total FICA-\$11,953.73; Health Plan-\$42,560.00; Dental Plan-\$1,520.00; Life Insurance-\$197.38; Robert Giese-\$1,222.35; Martin Hohenstein-\$1,176.20; Troy Launsby-\$976.20; Scott Love-\$1,176.20; Brian Van Berkum-\$1,176.20; Cherie Conley-\$2,427.12; Robin Hansen-\$1,360.00; Paola Ledesma-\$1,429.70; Kathy Abbe-\$1,375.20; Dawn Bousquet-\$2,427.12;

Maria Garcia-\$1,113.14; Stephanie Gatzemeyer-\$1,052.24; Jalissa Hattig-\$1,363.20; Brenda Landaverde-\$1,279.19; Debera Benton-\$1,360.00; Christy Abts-\$2,427.12; Melissa Collins-\$2,095.10; Joseph O'Neil-\$576.92; Karen Jimenez-\$1,616.80; Katherine Wiltgen-\$2,427.12; Louvontree Hunter-\$3,441.59; Debra Jensen-\$1,663.20; Samantha Mitchell-\$1,280.00; Samantha Mitchell-\$244.98; Tammy Dunn Peterson-\$1,308.96; Shaun Bird-\$2,076.36; Timothy Decker-\$2,629.40; Brian Ellinger-\$2,507.56; Penny Epting-\$2,940.00; Brian Fernau-\$2,315.78; Tyler Fulkerth-\$2,540.37; Jeremy Gilpin-\$2,380.18; Martin Guerrero-\$2,680.74; Melvin Harrison III-\$2,925.49; Jason James-\$2,978.93; Douglas Johnson-\$2,485.18; Kimberly Johnson-\$499.88; Jared Junge-\$2,376.00; Christopher Kleinberg-\$3,032.28; Jose Magana-\$2,024.87; Gregory Nyhof-\$2,473.80; Jonathan Romo-Rodriguez-\$1,751.20; Mardi Schnee-\$1,155.20; Ryne Sell-\$229.88; Joshua Townsend-\$470.64; Sarah Hammond-\$2,244.21; Shantel Krull-\$1,040.00; Melinda Sandvick (Wicks)-\$1,538.46; Debra Schmiedt-\$3,580.95; Kimberly Watson-\$3,789.70; Emma Wiebelhaus-\$1,388.00; Jacob Acero-\$1,851.65; Angelica Antonio Flores-\$1,638.00; Rebecca Broer-\$1,900.92; Kacie Brown-\$1,781.90; Lacey Clark-\$1,629.12; Leonardo Davalos-\$1,611.76; Ruby De La Torre-\$1,516.13; Elisabet DeRoin-\$1,878.15; Jesse Doelle-\$1,705.80; Jennifer Fuentes-\$1,588.44; Jonathan Gray-\$1,844.07; Nicole Gray-\$1,403.89; Sara Gritten-\$1,611.12; Kara Groetken-\$1,965.05; Todd Hammer-\$2,437.88; Adam Hough-\$1,797.57; Terry Johnson-\$1,583.72; Brandon Long-\$1,611.12; Jennifer Marquez-\$1,343.52; Skyler Miner-\$1,910.31; Keaton Mueller-\$1,624.14; Kelsey O'Neill-\$1,625.88; Kimberly Peterson-\$1,747.42; Adrian Ramos-\$1,633.50; Michele Rohde-\$1,532.82; Angel Ruelas Hernandez-\$753.07; Jerry Santos-\$1,572.17; Rebecca Schoep-\$1,690.92; Jennifer Svendsen-\$2,289.32; Estrella Vazquez-\$1,864.63; Randall Walsh-\$2,485.23; Deanna Hagberg-\$2,080.80; Jolene Gubbels-\$2,116.52; Scott Gubbels-\$576.92; Jana Adam-\$962.78; Jennifer Ankerstjerne-\$1,647.95; Theresa Grove-\$2,337.60; Courtney Swick-\$1,540.88; Willard Johnston-\$2,147.42; Nicholas Nieman-\$580.00; **General Fund Employee:** Federal Tax-\$9,996.64; State Tax-\$5,623.55; Soc Sec-\$9,688.00; Medicare-\$2,265.73; Extra Fit-\$1,316.00; Extra Sit-\$300.00; Retirement-\$7,627.75; Health Plan-\$2,700.00; Dental Plan-\$483.00; Colonial Health-\$219.59; Sheriff Union Dues-\$420.00; Colonial Life/Disability-\$54.00; Deferred Comp-\$1,240.38; Garnishments-\$1,331.06; Flex Plan Medical-\$957.31; Flex Dependent Care-\$208.33; VSP Vision Prem-\$391.64; Legal Shield-\$142.01; Liberty Nat'l Pretax-\$152.64; Liberty Nat'l Post tax-\$41.96; VSP Vision Base-\$99.27; **Road Fund Employer:** Gross Salaries-\$19,002.43; Net Pay-\$13,339.18; Retirement-\$1,282.69; Total FICA-\$1,411.67; Health Plan-\$5,600.00; Dental Plan-\$200.00; Life Insurance-\$24.61; Brent Byroad-\$3,057.86; Chad Cockburn-\$1,729.60; Robert Hacker-\$1,782.16; Lance Jacobsen-\$1,729.60; David Kneifl-\$1,753.60; Kimon Litras-\$1,974.78; Vernon McFarland II-\$1,729.60; Dean Pallas-\$1,753.60; Gunner Stanwick-\$1,729.60; Jeffrey Stanwick-\$1,762.03; **Road Fund Employee:** Federal Tax-\$1,364.64; State Tax-\$675.61; FICA-\$1,144.10; Medicare-\$267.57; Retirement-\$855.10; Health Plan-\$450.00; Dental Plan-\$63.00; Colonial Health-PreTax-\$38.23; Colonial Health L/D-\$35.10; Garnishments-\$530.77; Flex Plan Medical-\$0.00; Road Union Dues-\$165.00; VSP Vision Prem-\$15.34; Legal Shield-\$27.89; Liberty National PreTax-\$6.50; VSP Vision Base-\$24.40; **Health Planning Grant Employer 2502:** Gross Salaries-\$1,602.72; Net Pay-\$1,175.96; Retirement-\$108.18; Total FICA-\$121.87; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Yvette Aldana-\$1,602.72; **Health Planning Grant Employee 2502:** Federal Tax-\$110.14; State Tax-\$63.05; FICA-\$98.77; Medicare-\$23.10; Extra Fit-\$50.00; Retirement-\$72.12; VSP Vision Prem-\$9.58; **Health Program Grant Employer 2504:** Gross Salaries-\$1,554.83; Net Pay-\$1,213.25; Retirement-\$104.95; Total FICA-\$116.72; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Yesica Saldana Cisneros-\$1,554.83; **Health Program Grant Employee 2504:** Federal Tax-\$82.48; State Tax-\$43.43; FICA-\$94.60; Medicare-\$22.12; Retirement-\$69.97; Dental Plan-\$21.00; VSP Vision Base-\$7.98; **Juvenile Services Aid Employer 2507:** Gross Salaries-\$1,250.00; Net Pay-\$1,065.62; Retirement-\$84.38; Total FICA-\$95.63; Kristin Robinette-\$1,250.00; **Juvenile Services Aid Employee 2507:** Federal Tax-\$12.84; State Tax-\$19.66; FICA-\$77.50; Medicare-\$18.13; Retirement-\$56.25.

**Accounts Payable: Road Department:** HP Trailers – 2 trailers - \$36,345.00; **ARPA Fund 2580:** Gill Construction Co – Moody Road Culvert - \$71,079.93 and Murphy Tractor – Mini Excavator - \$59,500.00.

Commissioner Love moved, seconded by Commissioner Hohenstein to approve Dakota-Dixon inter-local Agreement to share Veterans Service Officer for period of July 1, 2023 to June 30, 2024. ROLL CALL VOTE: Launsby – Yes, Giese – Yes, Love – Yes, Hohenstein – Yes, Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

Commissioner Love presented the bids for the 152<sup>nd</sup> Street Overlay project: Frank's Asphalt-\$8,400.00, Barkley Asphalt-\$23,500.00 and Knife River-\$16,405.58. Commissioner Love moved, seconded by Commissioner Hohenstein to award the bid for the 152<sup>nd</sup> Street Overlay project to Frank's Asphalt for \$8,400.00. ROLL CALL VOTE: Giese – Yes, Love – Yes, Hohenstein – Yes, Launsby – Yes, Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

Commissioner Love presented the bids for the Atokad Drive Overlay project: Frank's Asphalt-\$20,725.00, Barkley Asphalt-\$24,700.00 and Knife River-\$26,248.35. Commissioner Love moved, seconded by Commissioner Launsby to award the bid for the Atokad Drive Overlay project to Frank's Asphalt for \$20,725.00. ROLL CALL VOTE: Love – Yes, Hohenstein – Yes, Launsby – Yes, Giese – Yes, Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

Commissioner Love presented the bids for the Dodge Avenue Overlay project: Barkley Asphalt-\$206,000.00 and Knife River-\$156,528.35. Commissioner Love moved, seconded by Commissioner Giese to award the bid for the Dodge Overlay project to Knife River for \$156,528.35. ROLL CALL VOTE: Hohenstein – Yes, Launsby – Yes, Giese – Yes, Love – Yes, Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

Chair Giese asked about other projects for 23-24 and Jolene mentioned the Dorcey bridge and the decking on the Jackson North Bridge.

Jolene Gubbels, Highway Superintendent, reviewed MRJ Engineering proposals regarding the "Dorcey" bridge C002221703 on North Bluff Road as follows: 28'-6 wide bridge by 40'-0 long is \$249,000.00; 30'-6 wide by 40'-0 long bridge is \$252,000.00 and 34'-6 wide by 40'-0 long bridge is \$290,000.00 and MRJ Engineering proposal to furnish bid documents and permits. Commissioner Love moved, seconded by Commissioner Launsby to approve MRJ Engineering to move forward with this project increasing the width of the bridge and bidding out for a 30'-6 wide by 40'-0 long bridge at approximately \$252,000.00 and approving Jolene Gubbels, Highway Superintendent, signing the new proposal for this increased width. ROLL CALL VOTE: Launsby – Yes, Giese – Yes, Love – Yes, Hohenstein – Yes, Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

Jolene Gubbels, Highway Superintendent gave the Road Report for May 14, 2023 to May 27, 2023. Total Road Maintenance: 423.5 hours, Overtime: 20.5 hours, Tree/Debris removal: 23.5 hours, bridge maintenance: 15 hours; Culverts/Road projects: 54 hours on 270th St, 5.5 hours on N Bluff, 10 hours on Grant; Asphalt: 21 hours; Gravel hauling: 12 hours, 301.3 tons of gravel hauled, sign repair/barricading: 9 hours and grading: 110<sup>th</sup> MM, E Sarpy Rd, Frank O'Neill Rd and gravel on Elgin Ave and G Ave. Ms. Gubbels informed that the SCRAAP Tire collection will be June 3, 2023, and informed the department is very appreciative for the new equipment.

Theresa Grove, Health Department Director, gave quarterly report. Immunization Clinic - continue to offer Covid vaccine clinics on Wednesdays. Appointments are down to 3-5 people per week. They have a Covid vaccine clinic set up at Regency Square. Continue to offer Thursday night clinics every other week. Last quarter there were 5 nights of clinics where roughly 175 people/children were seen. They continue to work on grants and received two new grants this past quarter. The UHC grant for \$15,000.00 with a bonus of \$15,000.00 if they hit goals and the FIT test grant for \$33,000.00. The office is currently short staffed right now with one staff on an extended vacation and one staff on maternity leave. The community health assessment has been completed. Jana is in the process of compiling the data to see what we need to be working on in the future. Colorpalooza will be June 10, 2023.

Chair Giese informed that resources have been contacted to see if they would want any of the leftover surplus items, mostly old desks, and chairs and all the electronics were taken to the Papio Missouri NRD Electronic collection in Dakota City on Thursday, May 27<sup>th</sup>. Commissioner Love moved, seconded by Commissioner Giese to acknowledge, and approve the 2023 Surplus Report with a total sale of \$8.25. ROLL CALL VOTE: Giese – Yes, Love – Yes, Hohenstein – Yes, Launsby – Yes Van Berkum – Absent. UNANIMOUS MOTION CARRIED.

ARPA Fund projects and/or purchases: Juvenile Diversion Officer request for a TV and mount – tabled until next meeting for further consideration.

Commissioner Committee reports. Commissioner Love suggested a lawn care company be hired to spray and fertilize the courthouse lawns. Commissioner Giese informed he's been in contact with Earl Mae regarding some landscaping around the courthouse and will report back at next meeting. Commissioner Love informed that the current county mower is needing updated. Commissioner Giese informed that over the weekend the jail had a sewer back-up problem and the City of SSC helped by sending their jet truck to blow out the line and the sewer line will need replaced. Commissioner Giese also informed that he had been in touch with Swick Duck Cleaning to see when they would be available. This project is very loud and will need to be done on a weekend. He will follow up on this. No other committee reports.

Commissioner Love moved, seconded by Commissioner Giese to adjourn the meeting of May 30, 2023 at 3:53 p.m. All in favor.

Dakota County Board of Commissioners

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Robert Giese, Chair

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Cherie Conley, County Clerk/Secretary