

Dakota County Board of Commissioners
Tuesday, December 26, 2023 - 3:00 p.m.
County Board Meeting Room, First Floor
Dakota County Courthouse, Dakota City, Nebraska

Chair Giese called the meeting to order at 3:00 p.m. Present at Roll Call: Giese, Love, Hohenstein, Launsby. Absent: Van Berkum. Also present was Kim Watson, County Attorney and Cherie Conley, County Clerk, acting as Board Secretary. The location of the Open Meetings Act was noted.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL – *Excused Absence*

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. CONSENT AGENDA *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
 - a. Approval of the previous meeting minutes – December 11, 2023
 - b. Approval of payroll claims for December 10, 2023 to December 23, 2023
 - c. Approval of payroll accounts payable claims
 - d. Approval of monthly accounts payable claims
 - e. Approval of Officials Reports- Register of Deeds, County Clerk and Clerk of District Court
3. NEW BUSINESS AND RESOLUTION
 - a. Approve Resolution 23C-041 fixing salaries for 2024 calendar year for Deputies pursuant to Neb Rev Stat 23-1114, 23-1114.09, and 23-1204.
 - b. Approval of Dakota County Handbook and Resolution 23C-042 Joint Resolution and Agreement adopting a joint employee handbook that provides employment practices and policies to all offices and departments.
 - c. Board to clarify the Lieber and Kramper fence issue and determine what needs to be done and put in writing to the landowners.
 - d. Board to review and approve bid for a Motor Grader.
 - e. Discussion on G Avenue South of Hwy 110 and Board to make a decision on whether or not to close down the road or do lane closures while the State is realigning that road and putting in a turning lane on Hwy 35.
 - f. Discussion on concrete culvert on South Bluff Road just north of Homer and Board to take action or no action on this proposed culvert project.
 - g. Approve seeking Audit Proposals from qualified firms of certified public accountants to audit its annual financial statements for the County's fiscal year ending June 30, 2024, with the option of auditing its financial statements for each of the two subsequent fiscal years June 30, 2025 and 2026.
4. OLD BUSINESS AND MISCELLANEOUS
 - a. Jolene Gubbels, Highway Superintendent – Road Report
 - b. Jolene Gubbels, Highway Superintendent – Update on S Avenue and permission to proceed with bid letting.
 - c. Discuss and approve or deny project/s or purchases with monies from the American Rescue Plan Act (ARPA) relief funding.
 - Jail – Body Scanner request
 - Jail – Refrigeration Unit replacement
5. COMMISSIONER COMMITTEE REPORTS
6. MAIL AND/OR EMERGENCY BUSINESS
7. ADJOURNMENT

Commissioner Love moved, seconded by Commissioner Giese to excuse Commissioner Van Berkum from the meeting. ROLL CALL VOTE: Love-Yes, Hohenstein-Yes, Launsby-Yes, Giese-Yes. UNANIMOUS MOTION CARRIED.

Chair Giese called for public comment. Dawn Bousquet, Treasurer, thanked the Board for snow removal and noted some spots that were icy and needed salt spread. Bousquet expressed her concerns regarding agenda item 3.a. Resolution 23C-041 fixing salaries for 2024 deputies wherein she requests the Board keep deputy salaries in line with all employee raises.

Chair Giese called for approval of the consent agenda items. Chair Giese informed there was a timesheet that needed clarification yet. Commissioner Hohenstein moved, seconded by Commissioner Love, to approve the consent agenda items pulling out the one timesheet. Further discussion was had regarding what clarification was needed to approve the timesheet in question. Commissioner Hohenstein withdrew his motion. Commissioner Love withdrew his second. Commissioner Hohenstein moved, seconded by Commissioner Love to approve the consent agenda items: a) Approval of the previous meeting minutes – December 11, 2023; b) Approval of payroll claims for December 10, 2023 to December 23, 2023, and approving the timesheet in question after

clarification from Sheriff Kleinberg was received: c) Approval of payroll accounts payable claims; d) Approval of accounts payable claims; e) Approval of Officials Reports- Register of Deeds, County Clerk & Clerk of District Court. ROLL CALL VOTE: Hohenstein-Yes, Launsby-Yes, Giese-Yes, Love-Yes, Van Berkum-Absent. UNANIMOUS MOTION CARRIED.

Payroll: General Fund Employer: Gross Salaries-\$179,931.03; Net Pay-\$134,339.34; Total Retirement-\$13,180.54; Total FICA-\$13,764.98; Robert Giese-\$1,022.35; Martin Hohenstein-\$976.20; Troy Launsby-\$976.20; Scott Love-\$976.20; Brian Van Berkum-\$976.20; Cherie Conley-\$2,427.12; Robin Hansen-\$1,460.81; Paola Ledesma-\$1,577.60; Kathy Abbe-\$1,444.81; Dawn Bousquet-\$2,427.12; Maria Garcia-\$1,294.40; Stephanie Gatzemeyer-\$1,675.20; Jalissa Hattig-\$1,444.00; Brenda Landaverde-\$1,365.60; Emily McNaughton-\$1,294.40; Debera Benton-\$1,480.80; Christy Abts-\$2,427.12; Melissa Collins-\$1,655.20; Joseph O'Neil-\$611.54; Karen Becerra-\$1,616.80; Katherine Wiltgen-\$2,427.12; Louvontree Hunter-\$3,441.59; Debra Jensen-\$1,712.80; Samantha Mitchell-\$1,325.60; Rodney Soole-\$2,142.00; Tammy Dunn Peterson-\$1,489.61; Angelica Antonio Flores-\$1,014.77; Shaun Bird-\$2,460.06; Timothy Decker-\$3,454.80; Brian Ellinger-\$2,518.40; Penny Epting-\$2,962.15; Brian Fernau-\$2,412.59; Tyler Fulkerth-\$2,397.60; Jeremy Gilpin-\$2,861.62; Martin Guerrero-\$2,426.51; Melvin Harrison III-\$2,813.85; Jason James-\$3,067.13; Douglas Johnson-\$2,559.34; Kimberly Johnson-\$382.80; Jared Junge-\$2,445.60; Christopher Kleinberg-\$3,032.28; Jose Magana-\$2,665.32; Keaton Mueller-\$1,516.58; Gregory Nyhof-\$2,707.88; Jonathan Romo-Rodriguez-\$2,821.66; Mardi Schnee-\$1,335.36; Ryne Sell-\$1,183.97; Joshua Townsend-\$2,743.85; Sarah Hammond-\$2,244.21; Shantel Krull-\$1,120.00; Melinda Sandvick (Wicks)-\$1,923.06; Debra Schmiedt-\$3,580.95; Kimberly Watson-\$3,789.70; Emma Wiebelhaus-\$1,400.00; Jacob Acero-\$1,537.65; Angelica Antonio Flores-\$978.24; Rebecca Broer-\$1,987.69; Ismael Castro-\$1,688.23; Timathey Chamberlain-\$1,896.78; Chassidy Compton-\$1,689.23; Ruby De La Torre-\$1,597.44; Elisabet DeRoin-\$2,479.67; Jesse Doelle-\$1,770.29; Cody Epting-\$1,627.92; Rebekah Epting-\$1,674.53; Jennifer Fuentes-\$1,656.62; Jonathan Gray-\$1,892.08; Kara Groetken-\$1,904.80; Todd Hammer-\$2,433.60; Adam Hough-\$2,288.00; Joellen John-\$1,665.68; Dustin Johnson-\$1,473.01; Terry Johnson-\$1,627.92; Brandon Long-\$1,690.54; Jennifer Marquez-\$1,632.28; Skyler Miner-\$1,871.11; Keaton Mueller-\$963.60; Kelsey O'Neill-\$1,896.91; Jaime Perez-Rojas-\$777.77; Kimberly Peterson-\$1,858.35; Adrian Ramos-\$1,651.44; Adolfo Raya-\$1,839.38; Michele Rohde-\$1,559.28; Angel Ruelas Hernandez-\$774.77; Jeremy Russell-\$1,731.28; Jerry Santos-\$1,358.23; Jennifer Svendsen-\$3,189.61; Randall Walsh-\$2,560.17; Deanna Hagberg-\$2,143.20; Jolene Gubbels-\$2,101.11; Jennifer Ankerstjerne-\$1,735.20; Theresa Grove-\$2,408.00; Johanna Marquez-\$1,280.00; Courtney Swick-\$1,528.77; Nicholas Nieman-\$2,000.22; **General Fund Employee:** Federal Tax-\$12,226.78; State Tax-\$6,805.81; Soc Sec-\$11,155.98; Medicare-\$2,609.00; Extra Fit-\$1,261.00; Extra Sit-\$445.00; Retirement-\$9,167.06; Deferred Comp-\$590.00; Garnishments-\$1,331.06; Flex Plan Medical-\$0.00; Flex Dependent Care-\$0.00; VSP Vision Prem-\$0.00; Legal Shield-\$0.00; **Road Fund Employer:** Gross Salaries-\$17,806.20; Net Pay-\$13,713.97; Retirement-\$1,201.92; Total FICA-\$1,362.50; Paul Arrowood-\$1,692.60; Chad Cockburn-\$1,089.60; Emil Girard-\$1,816.00; Robert Hacker-\$1,852.00; Lance Jacobsen-\$2,160.00; David Kneiff-\$1,840.00; Daniel Konrad Lisenbee-\$1,816.00; Kimon Litras-\$1,884.00; Dean Pallas-\$1,840.00; Gunner Stanwick-\$1,816.00; **Road Fund Employee:** Federal Tax-\$1,258.96; State Tax-\$669.49; FICA-\$1,104.26; Medicare-\$258.24; Retirement-\$801.28; **Health Planning Grant Employer 2502:** Gross Salaries-\$1,540.50; Net Pay-\$1,164.30; Retirement-\$103.98; Total FICA-\$117.85; Chloe Coover-\$1,540.50; **Health Planning Grant Employee 2502:** Federal Tax-\$104.16; State Tax-\$59.87; FICA-\$95.51; Medicare-\$22.34; Extra Fit-\$20.00; Exrta Sit-\$5.00; Retirement-\$69.32; **Health Program Grant Employer 2504:** Gross Salaries-\$1,808.02; Net Pay-\$1,441.37; Retirement-\$113.34; Total FICA-\$138.32; Mohamud Ibrahim-\$128.98; Yesica Saldana Cisneros-\$1,679.04; **Health Program Grant Employee 2504:** Federal Tax-\$100.19; State Tax-\$52.58; FICA-\$112.10; Medicare-\$26.22; Retirement-\$75.56; **Juvenile Services Aid Employer 2507:** Gross Salaries-\$1,924.00; Net Pay-\$1,564.56; Retirement-\$129.87; Total FICA-\$147.19; Kristin Robinette-\$1,924.00; **Juvenile Services Aid Employee 2507:** Federal Tax-\$77.20; State Tax-\$48.47; FICA-\$119.29; Medicare-\$27.90; Retirement-\$86.58;

Payroll Accounts Payable: General Fund: Collection Service Center, garnishment-\$564.45; Federal Withholding, federal taxes-\$13,487.78; Nationwide Retirement Solutions, contributions-\$590.00; Nebraska Child Support, garnishments-\$766.61; Neb Dept of Revenue, state taxes-\$7,250.81; Ameritas Retirement, contributions-\$22,347.60; Social Security, FICA & MEDI-\$27,529.96. **Road Fund:** Federal Withholding, federal taxes-\$1,258.96; Neb Dept of Revenue, state taxes-\$669.49; Ameritas Retirement, contributions-\$2,003.20; Social Security, FICA & MEDI-\$2,725.00. **Insurance Fund 1275:** Mid-American Benefits-claims - \$119,479.30. **Health 2504 Fund:** Federal Withholding, federal taxes-\$100.19; Neb Dept of Revenue, state taxes-\$52.58; Ameritas Retirement, contributions-\$188.90; Social Security, FICA & MEDI-\$276.64. **Juvenile Services Fund 2507:** Federal Withholding, federal taxes-\$77.20; Neb Dept of Revenue, state taxes-\$48.47; Ameritas Retirement, contributions-\$216.45; Social Security, FICA & MEDI-\$294.38.

Accounts Payable: General Fund: Fairfield by Marriott, lodging-\$719.70; Troy Launsby, reimbursement-\$277.72; Pender Times, publications-\$594.30; One Office Solutions, name badges-\$83.50; Cherie Conley, reimbursement-\$320.60; Fairfield by Marriott, lodging-\$359.85; Government Forms & Supplies, supplies-\$236.19; Leaf, copier contract, copies-bw/color-\$1,116.68; GreatAmerica Fincanical Svcs, copier contract-\$64.00; DAS State Acct, state printer/tech fees-\$201.75; MIPS, monthly software-\$1,016.13; One Office Solutions, office supplies-\$703.00; US Bank, office supplies, misc-\$196.57; Irene Van Lent, prior year services-\$16.00; One Office Solutions, supplies-\$46.20; Margie Rahn, prior year service-\$12.00; IAAO, dues-\$240.00; Marshall & Swift, books-\$498.95; MIPS, MIPS services-\$1,902.59; One Office Solutions, copies, supplies-\$213.80; Stanard Appraisal Serv, residential reval-\$22,936.00; RTI, IT suppor, device disposal-\$4,776.40; Leaf, copier contract-\$94.03; MIPS, monthly software, scannings-\$848.53; One Office Solutions, copier contract, supplies-\$153.15; DAS State Acct, office depot-\$74.99; Marco, copier contract-\$349.60; Microfilm Imaging System, scannings-\$177.00; US Bank, conference renewal,

supplies-\$199.32; Perla Alacron-Flory, interpreter fees-\$225.00; One Office Solutions, supplies-\$127.53; Jane Andersen, mileage, mental health hearing-\$138.26; Maggie Cook, mileage, mental health court reporter-\$142.92; Christine Costantakos, atty fees-\$2,992.50; Cray Huff Law Firm, mental health eval-\$38.00; Dakota County Court, court fees-\$1,274.40; Dakota County Sheriff, papers, warrants-\$948.61; District Court, court costs-\$980.00; Karen Franke, witness fee, mileage-\$23.93; Stuart B Mills, atty fees-\$1,530.00; Robyn Newbrey, mileage, mental health hearing-\$138.26; Richard Thramer, atty fees-\$1,092.50; Robert Wichser, atty fees-\$5,588.94; Woodbury Sheriff's Dept, service fees-\$43.00; Berkins Fire & Safety, semi annual inspections, test link, extinguisher-\$704.06; City of Dakota City, utilites-\$199.00; Easkes Office Solutions, cleaning supplies, misc-\$1,052.06; Foulk Brothers Plumbing, test backflow, repair in the health dept-\$1,456.20; Gill Hauling, dumpster service-\$194.99; JF Ahern Co, sprinkler testing-\$1,518.00; JS Brothers Inc Tree Serv, removal of trees-\$4,500.00; Menards, shop supplies, tools-\$274.84; MidAmerican Energy, utilities-\$775.26; NPPD, utilites-\$1,157.98; Trembly, pest control-\$55.00; US Bank, fuel-\$421.17; Wilmes Hardware, tools-\$55.69; Angela Abts, reimbursement-\$208.29; Julie Boyle, reimbursement-\$110.37; Leaf, copier contract-\$103.00; One Office Solution, copies-bw/color-\$233.74; Pender Times, publications-\$12.61; PMRNRD, monthly rent-\$750.00; Tammy Peterson, reimbursement-\$20.95; AT&T, phones-\$720.72; Billion, vehicle repair-\$937.06; Linda Carson, prior year service-\$11.00; City of So Sioux City, fuel-\$6,045.00; Consolidated Management Co, sheriff training-\$525.50; F&M Bank, lease payment-\$16,514.95; Fremont Tire, tire repairs, maint-\$539.37; Groves Emergency Lighting Installation, vehicle repair-\$75.00; Interstate All Battery, vehivel repair-\$268.25; Jack's Uniforms, uniforms, LE supplies-\$3,531.05; NLETC, training-\$400.00; Pender Times, publications-\$200.21; Radar Shop, radar recertification-\$1,006.00; Sandhills State Bank, 2023 chevy tahoe payment-\$18,197.49; TransUnion Risk & Alternative, search services-\$120.00; US Bank, LE supplies, training, fuel-\$1,704.56; Wilmes Hardware, LE supplies-\$11.94; Nebraska.gov, certified records-\$59.50; US Bank, NE Atty license renewals, phones, supplies-\$605.06; Waterbury Funeral Service, services-\$300.00; City of So Sioux City, LEC cost shares for Dec-\$50,011.25; Advanced Correctional Healthcare, doc fee & prescriptions-\$10,583.25; Associated Fire Protection, qrtly inspection-\$1,775.14; AT&T, phones-\$93.96; Bob Barker, supplies-\$1,669.05; Bekins Fire & Safety, extinguisher annual maint-\$332.50; Charm-Tex, supplies-\$124.90; City of Dakota City, utilites-\$2,655.58; City of So Sioux City, fuel-\$181.35; Dept of Correctional Serv, inmate boarding-\$11,525.87; Easkes Office Solutions, prisoner & janitorial supplies, misc-\$3,743.89; Gill Hauling, dumpster service-\$395.31; GRP, disposal-\$53.00; Jack's Uniforms, uniforms-\$557.10; JC Roofing & Insulating, reapiir jail roof-\$360.00; MidAmerican Energy, utilities-\$1,499.68; NPPD, utilities-\$2,318.63; Sioux City Journal, subscription-\$212.99; Summit Food, food & beverages-\$29,128.78; US Bank, medical, janitorial, & office supplies, repairs-\$1,281.88; Veterans Memorial Fund, 2 flags-\$190.00; Wells Fargo, copier contract-\$437.76; Wilmes Hardware, supplies-\$25.40; Hampton Inn Kearney, lodging-\$359.85; Leaf, copier contract-\$103.00; One Office Solutions copier contract-\$21.82; Verizon, phones-\$42.87; Availity, medical billing-\$125.00; Marco Technologies, copier contract-\$228.02; McKesson, vaccines, medical supplies-\$1,027.35; US Bank, supplies, copier, misc-\$100.30; Dr Thomas Wentz, consulting physician fee-\$250.00; CVSOAN, cvsoan dues-\$100.00; NACVSO, nacvso dues-\$50.00; Nicholas Nieman, reimbursement-\$183.40; One Office Solutions, copier contract-\$34.84; US Bank, online legal research-\$374.00; Beatrice State Center, institution-\$273.00; BlueStreak K9 LLC, K9-\$11,500.00; Dakota City- Postmaster, presort MT3-\$290.00; DC Treasurer- Chase Bank, hwy allocation fund bond-\$9,466.25; DC Treasurer-Series 2021 hwy alloc, vet dr-\$781.25; DC Treasurer, taxes pigion creek & omadi-\$9,675.00; DAS State Acct, payroll/acct payable-\$150.00; Fibercomm, phones-\$748.87; Groves Emergency Lighting, vehicle repair-\$4,651.10; Lincoln Regional Center, institution-\$273.00; MercyOne, monthly EAP-\$210.90; MIPS, payroll/acct payable, W2-\$1,051.05; Norm Waitt Sr, membership-\$143.50; One Office Solutions, paper-\$2,156.00; Region 4 Behavioral Helath, Qrt 3 FY24 mental health-\$11,059.50; Team Trouble Chaser, decal truck-\$450.00; US Bank, postage label, tree kits-\$70.30; US Postal Service, monthly postage-\$4,000.00; rd improve 0802, concrete, golf rd,190th culvert-\$18,033.96; **Road Fund:** Advance Auto, parts-\$5.99; Bomgaars, tools-\$936.90; Bosselman Pump & Pantry, fuel-\$2,807.44; Concrete Plus, rd maint, crushed concrete-\$9,841.00; Elkhorn Valley Bank, payment/interst-\$32,551.31; Fastenal, shop supplies-\$25.64; Emil Girard, reimbursement-\$100.00; H204U, water service-\$55.00; J&J's Pronto, fuel-\$168.74; Lance Jacobsen, reimbursement-\$100.00; K&K Hubbard Mini Mart, fuel-\$172.24; Dave Kneifl, reimbursement-\$100.00; L.G. Everist, gravel-\$978.36; LINDBLOM, services-\$97.50; Matheson, oxy/acetylene-\$143.30; Arnie Mellick, prior year service-\$13.00; MidAmerican Energy, utilites-\$251.32; Midwest Svc & Sales, traffic signs, blades, chains-\$6,885.50; Midwest Wheel, supplies, parts-\$1,444.20; NPPD, utilites-\$106.77; Northeast NE Telephone, phones-\$151.36; Northeast Power, energy usage-\$306.11; O'Reilly Auto Parts, parts, supplies-\$26.97; Overhead Door, building repair-\$185.00; Dean Pallas, reimbursement-\$100.00; Power Plan/ Murphy, supplies, parts-\$3,095.72; Robertson Imp, parts, labor-\$138.80; Stan Houston Equip, supplies-\$268.30; Stephan Welding Inc, steel products, supplies-\$167.20; UnityPoint Clinic OC Med, drug testing-\$64.00; US Bank, misc-\$58.81; Veenstra & Kimm, old hwy 20 traffic study-\$186.00; Verizon Connect, GPS-\$376.95; Verizon Wireless, phones-\$82.88; Village of Emerson, electricity-\$75.49; Warren Oil, diesel-\$8,521.50; Wilmes Hardware, shop supplies-\$367.44; **Hard Surgace 302:** DC Treasurer-Series 2021 hwy alloc, series 2017 hwy alloc-\$11,900.00; **Road & Bridge Improvement:** Concrete Plus, golf rd site 2-\$15,054.00; Mainelli Wagner & Assoc, 190th st culvert-\$1,437.46; Veenstra & Kimm, S Bluff Culvert-\$1,542.50; **Visitor Promo:** SSC Chamber of Commerce, visitor promo-\$26,093.29; **P&M Fund:** Microfilm Imaging, Data processing equipment-\$210.00; MIPS, MIPS software-\$611.86; **Health Grant 2504:** NACHW, membership-\$20.00; NALHD, annual dues-\$2,875.00; Yesican Saldana, reimbursement-\$4.26; US Bank, firespring, returns-\$180.69; Verizon, phones-\$82.88; **2507 Juvenile Grant:** Community Monitoring Serv, family support-\$1,311.50; Owens Educational Serv, electronic monitoring-\$850.00; **DCHD Covid fund 2508:** Ford Motor Credit Company, lease payment-\$912.16; US Bank, fuel, network-\$102.82; **ARPA Fund:** Builders FirstSource, co clerk doors-\$1,357.50; EV Contracting, concrete-\$2,529.38; Glover Painting, ROD paint-\$900.00; Hawk Equipment, rd dept armor lite trailer-\$46,742.00; Midwest Infrastructure,

johnson bridge repairs-\$82,016.17; One Office Solutions, furniture-\$14,779.00; **Inheritance Tax 2700**: Dakota County SFA Acct, start-up monies for FSA acct-\$10,000.00; **Public Safety 2960**: Fund 7850 RFD Sales Tax, Rural Fire Dept collection-\$32,941.61

Chair Giese called for discussion regarding Resolution 23C-041 fixing salaries for 2024 calendar year for Deputies pursuant to Neb Rev Stat 23-1114, 23-1114.09, and 23-1204. Chair Giese noted that deputies must make at least 65% of elected officials salary. Commissioner Love commented that the budget is a factor in this as it has already been set, and deputy salaries need to be discussed at budget time. Treasurer Bousquet's comments were noted. Commissioner Launsby moved, seconded by Commissioner Love to table Resolution 23C-041 fixing salaries for 2024 calendar year for Deputies pursuant to Neb Rev Stat 23-1114, 23-1114.09, and 23-1204 until the January 8, 2023 meeting. ROLL CALL VOTE: Launsby-Yes, Giese-Yes, Love-Yes, Hohenstein-Yes, Van Berkum-Absent. UNANIMOUS MOTION CARRIED.

Chair Giese called for approval of Dakota County Handbook and Resolution 23C-042. He commented that this handbook revision started with Zelle's help. Commissioner Love asked if the County Attorney's office has looked it over. County Attorney, Kim Watson, confirmed that Chief Deputy Fergen was on the committee. Commissioner Love moved, seconded by Commissioner Giese to approve Resolution 23C-042 Dakota County Handbook that provides employment practices and policies to all offices and departments effective January 1, 2024. ROLL CALL VOTE: Giese-Yes, Love-Yes, Hohenstein-Yes, Launsby-Yes, Van Berkum-Absent. UNANIMOUS MOTION CARRIED.

JOINT RESOLUTION AND AGREEMENT
Resolution 23C-042

WHEREAS, County employees are directly responsible to an elected official or the County Board;

WHEREAS, elected officials, in working with their employees, may develop different employment practices and policies than used by other offices; and

WHEREAS, different practices and policies can result in disharmony among the body of County employees;

THEREFORE, the undersigned elected officials of Dakota County adopt a joint employee handbook (which is not a civil service system) that provides employment practices and policies common to all offices and departments of the undersigned.

Signed this 26th day of December, 2023.

COUNTY BOARD:

COUNTY ELECTED OFFICIALS:

Chair Giese called for discussion regarding the fencing issue on Oakdale Road. Jolene Gubbels, Highway Superintendent, and Lance Jacobsen, Road Department Head, provided a diagram of the fences along Oakdale Road and reported that the landowners have started to move the fences back to the original fence line which is 28 feet from the center of the road. The road department will bring a couple of loads of dirt to fill in areas. The Board asked the County Attorney to send a letter to the landowners giving them until July 1, 2024 to move the fences back to 28 feet from the middle of the minimum maintenance road.

Chair Giese called for motor grader bids. Jolene Gubbels, Highway Superintendent, explained that she sent out bid specifications asking that bids be turned in with and without trade-in. When opening the bids it was discovered that the companies bidding were given different information so the bids were not comparable and she discussed concerns with County Attorney, Kim Watson, and she recommended if any confusion then should rebid. Discussion regarding HP needed and type of warranty desired. The Board agreed the motor grader should be rebid with the updated spec sheet and brought back before the Board. Gubbels advised she would send out for bids and have them turned in and opened on January 18th and the Board to award on January 22nd.

Jolene Gubbels, Highway Superintendent, reported that the State of Nebraska will be putting in a turning lane at Highway 110, Highway 35, and G Avenue. As right now G Avenue does not align straight with Highway 110 and the State is asking for permission to close G Avenue while working on this project due to safety reason. Commissioner Love moved, seconded by Commissioner Hohenstein, to allow the State of Nebraska to close G Avenue while working on the intersection of Highway 110, Highway 35, and G Avenue. ROLL CALL VOTE: Love-Yes, Hohenstein-Yes, Launsby-Yes, Giese-Yes, Van Berkum-Absent. UNANIMOUS MOTION CARRIED.

Jolene Gubbels, Highway Superintendent, informed the Board there is a box culvert on South Bluff Road where the road curves that needs an extension. She had Chad Kehrt with Veenstra and Kimm Inc look at it and they gave an estimate of \$25,000 to \$30,000 and she had it on next years 1 & 6 plan. Commission Launsby asked if it could be done sooner. There is money in the Road Improvement fund but there would need to be a public hearing to amend the one year plan. Commissioner Launsby has been in contact with the landowners as they may lose some land and asked that this project be flagged so they can see where the road will end up. Gubbels informed that we would be using the County ROW of about 20 feet. This is a highly traveled road, and this will not be done until Spring 2024. Before making any decisions, the Board would agree that this project needs to be flagged off to see the end results and how much land will be affected. Gubbels will reach out to Chad Kuhrt with Veenstra and Kimm to have him do this.

Commissioner Giese moved, seconded by Commissioner Hohenstein to approve seeking Audit Proposals from qualified firms of certified public accountants to audit its annual financial statements for the County's fiscal year ending June 30, 2024, with the option of auditing its financial statements for each of the two subsequent fiscal years June 30, 2025 and 2026. ROLL CALL VOTE: Love-Yes, Hohenstein-Yes, Launsby-Yes, Giese-Yes, Van Berkum-Absent. UNANIMOUS MOTION CARRIED.

Jolene Gubbels, Highway Superintendent, presented the Road Report for December 10, 2023 to December 23, 2023. Total road maintenance- 196.75 hours; tree removal – 55.5 hours; garbage – 5 hours; magnet – 4 hours; snow removal - 2 hours; gravel-10 hours; 163.45 gravel hauled. Grading concerns – Likuwanta Drive. The culvert on 190th street is complete.

Jolene Gubbels, Highway Superintendent, updated on S Avenue and Hwy 35 the engineer came in with some bids and estimate is at \$243,000, but with funding and ARPA funds running low, suggest waiting on this project until next year and the other road project bids come in.

ARPA requests.

Elizabeth DeRoin with the Jail requested approval to purchase a full body scanner from Command Sourcing for \$189,900 and partner with Prodigy who would give \$25,000 to go towards scanner. The jail currently works with Prodigy for commissary. This scanner would be a tool used to keep drugs out of the jail. This includes all training and maintenance. DeRoin suggested using commissary funds to help pay for the scanner as ARPA funds are not available. Board wants to wait to approve this purchase until the current road projects being bid out using ARPA funds are determined.

Elizabeth DeRoin with the Jail requested approval to replace the current refrigeration unit in walk-in cooler in the jail kitchen as it has been having maintenance issues. She was only able to obtain one bid for this project from ACE Refrigeration for \$18,710.48. Commissioner Love moved, seconded by Commissioner Hohenstein to approve the quote from ACE Refrigeration to replace the refrigeration unit in the walk-in cooler in the jail using ARPA funds. ROLL CALL VOTE: Hohenstein-Yes, Launsby-Yes, Giese-Yes, Love-Yes, Van Berkum-Absent. UNANIMOUS MOTION CARRIED.

Commissioner Committee Reports: Marty Hohenstein and Troy Launsby reported they attended the NACO convention, and it was a good experience.

Chair Giese noted that there were two change orders with the accounts payable claims that he meant to mention earlier. Hawk Equipment Company charged an extra \$1,520.00 for delivery fee for the 2024 Armor Lite trailer to the Road Department and EV Contracting had an additional expense of \$2,529.38 when they were working on replacing the sidewalk and saw water seeping up, they had to remove the mud and bring new subgrade material in before being able to properly pour the concrete sidewalk. The Board acknowledged the change orders and noted approval.

No mail or emergency business.

Commissioner Love moved, seconded by Commissioner Giese, to adjourn the meeting. All in favor. Chair Giese adjourned the Board of Commissioners meeting of December 26, 2023, at 4:09 p.m.

Dakota County Board of Commissioners

Robert J. Giese, Chair

Cherie Conley, County Clerk/Board Secretary